



Business Name:

Lic. Number:

Period:

Due Date:

1. Gross sales and services	1.
2. Bad debts collected which were previously deducted	2.
3. Total (Line 1 + 2)	3.
Allowable deductions:	
A. Sales of goods, services & commodities other than furnishing of rooms or other accommodations. (Reported on Sales/Use Tax return)	
B. Sales to government, charities or religious organizations. (Must have completed exemption claim forms)	
C. Bad debts (open account sales on which tax was previously paid)	
4. Total deductions (A+B+C)	4.
5. Net taxable sales (Line 3 - Line 4)	5.
6. Lodging Tax (Line 5 x 7%)	6.
7. Excess tax collected over amount entered on Line 6	7.
8. Total tax (Line 6 + 7)	8.
9. Vendors fee (Line 8 x 3.0% with a cap of \$25.00) (Deduct only if Paid by Due Date)	9.
10. Total (Line 8 – Line 9)	10.
11. Late filing fee penalty (Greater of 10% x Line 8 or \$15.00)	11.
12. Late filing fee interest (.75% per month x Line 8 tax amount)	12.
13. Total due and payable (Line 10 + Lines 11 & 12)	13.

I hereby certify under penalty of perjury that the statements made herein are to the best of my knowledge true and correct.

SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

DATE \_\_\_\_\_

REMIT TO: City of Thornton  
PO Box 910222  
Denver, CO 80291-0222  
303-538-7400