

# THORNTON ASSISTANCE FUNDS

## Committee Member Duties



The Thornton Assistance Funds (TAF) Committee is an advisory committee that reviews the grant applications from nonprofit organizations that serve the basic needs of Thornton residents and promote self-sufficiency. The committee provides a recommendation to Thornton City Council on which applications to fund and the level of funding.

### Committee Representatives

Each year city council appoints five to seven Thornton residents to be committee members. One member is designated by the two council members representing each Ward and one member is designated by the Mayor. In addition, there shall be one member with financial analysis experience and one member appointed with human services experience. The members with specific experience can serve as a Ward, Mayoral or an At-large representative. Applicants will be notified in January if they have been appointed to the committee.

### Conflicts

Committee members may not work for, volunteer for, serve on any board or benefit from any organization that is applying for funds.

### Benefits

All materials and dinners are provided to the committee by the city. Former members state that they enjoy serving on the committee. They say that it gives them a greater understanding of community need and the nonprofit organizations serving the area, as well as a chance to contribute to the greater good.

### Time Commitment

This committee has a four month time commitment that will start in February. The committee will meet once a week every Thursday, 4-7 p.m., February through April. A presentation of the Committee's recommendation to city council will occur on a Tuesday evening in April and/or May and a formal presentation at a Council Meeting may follow. The meeting schedule is finalized in January once all of the applications have been submitted.

## Roles & Responsibilities

At the initial kick-off meeting, committee members will go through an orientation and receive a copy of all the applications and associated material. Members will hear an overview of the applications received and learn about any additional direction from council. After this initial meeting, the committee will meet once a week to interview applicants. It is important that members attend all meetings as each agency is scored not only on the information in their application, but also on their responses during the interview process. The committee will develop recommendations for funding and present it to city council. Council will formally adopt the final funding allocations at a Tuesday night city council meeting.

### Member Term

Each Thornton Assistance Funds Committee member serves for one year and must reapply each year he/she would like to serve on the committee. Visit [gocot.net/cityclerk](http://gocot.net/cityclerk) to complete the application. Applications are due to Thornton's City Clerk's Office by December 17, 2021.

### Questions

Contact Thornton's Community Connections Division at 720-977-5800, email [Connections@ThorntonCO.gov](mailto:Connections@ThorntonCO.gov), or online at [gocot.net/Connections](http://gocot.net/Connections).