

Thornton Opioid Treatment Subsidy Request for Proposal Guidelines

Request for Proposal (RFP) for Community Services

The City of Thornton, a recipient of Opioid Settlement funds, is seeking proposals for grant funding from qualified business and community service providers that assist Thornton residents in recovering from the use of opioids. The City of Thornton will issue a total of \$40,000 in funding to one or more recipients.

The following outlines the request for proposals.

I. Scope of Work

Respondents shall provide detailed information regarding how funding:

- Improves outcomes for people recovering from substance use with evidence-based strategies.
- Addresses care for those who don't income qualify for Medicaid but still have a financial need for substance use treatment.

Funding is **not intended** for:

- Ongoing organizational expenses of any kind.
- A new level of service that cannot be sustained without additional funding.

II. Statement of Qualifications

Thornton is seeking to award grant funds to capable service providers that:

- Demonstrate ability and capacity to administer the grant.
- Using provided criteria and application, agree to check the client's financial eligibility to provide them with a subsidy for treatment.
- Agree to track data related to the provision of service, check in with Thornton staff at one or more pre-determined checkpoints, and complete a final report including providing proof of spending. Failure to complete the required report will result in future ineligibility to receive Thornton grants including Community Development Block Grants (CDBG), Thornton Assistance Funds (TAF), and other awards from Thornton.

III. Proposed Cost

Respondents shall present a detailed budget and spending timeline explaining how all grant funds will be utilized. Because \$40,000 in funding is available, requests should not exceed \$40,000.

IV. Evaluation Criteria

Staff will evaluate the respondent's:

- Adherence to the requirements set forth in this RFP
- Information presented in the application
- Score/rank based on pre-established criteria briefed in the chart below and detailed in the supplemental Grant Scoring Matrix. Please note there is not necessarily a minimum score required to receive funding nor is there a correlation between points received and award amounts.

Scoring Criteria*	Maximum Points
Activity Evaluation	25
Organization Evaluation	15
Maximum Score	40

* See the Grant Scoring Matrix for detail.

V. Inquiries

Questions regarding this RFP shall be directed to Community Connections at 720-977-5800 or connections@thorntonco.gov.

VI. Submittal Date and Location

All proposals must be received by the City of Thornton **no later than 5:00 p.m. on May 8, 2023**. Proposals must be submitted to Community Connections at connections@thorntonco.gov. Late proposals will not be accepted under any circumstance and will not be considered by the City of Thornton.

VII. Reservation of Rights

The City of Thornton reserves the right to reject any and all proposals, in part or in whole, and to award grant funds to respondents whose proposals the City of Thornton deems to be in the best interest of Thornton.