

AGENDA
SPECIAL ELECTION COMMISSION MEETING
Virtual Meeting
<https://thorntonco.zoom.us/j/83440137956>
April 5, 2021
5:00 p.m.

1. CALL TO ORDER
2. ROLL CALL OF COMMISSION
3. ACTION ITEMS
 - A. Approval of Minutes – September 4, 2019 and July 8, 2020
 - B. Election Commission Presentation to City Council
4. OTHER MATTERS
5. ADJOURNMENT

/s/Nancy A. Vincent

Agenda prepared by Nancy A. Vincent, Senior Deputy City Clerk

MINUTES
SPECIAL THORNTON ELECTION COMMISSION
JULY 8, 2020

1. CALL TO ORDER - By Chairperson Kristen Rosenbaum at 3:36 p.m. by way of an electronic meeting through Zoom software.
2. ROLL CALL - Those present were: Commission Members George Horgan, Terry Kish, Jered Weber, and Beverly Wheeler; Kristen Rosenbaum, City Clerk and Commission Chairperson; and Nancy Vincent, Deputy City Clerk.
3. ACTION ITEMS

Discussion of Criteria for Potential Election Commission members

The City Clerk explained that the purpose of the meeting today is to develop criteria, skill set, or expertise the Commission members believe future members should possess.

The Commission members noted the following:

- A registered voter with history of voting in City and State elections
- Ability to attend Election Commission meetings
- Have a willingness to serve on the Election Commission with no agendas or pre-conceived ideas
- Proficiency in interviewing applicants
- Past experience serving on other boards or commissions, desirable
- No biases towards either political party for local elections
- Knowledge of election process, desirable
- Objective
- Ability to make good decisions
- Analytical
- Knowledge of Thornton
- Professional during meetings
- Willingness to serve, dedicated to the Commission
- Understanding of Robert's Rule of Order
- Ensure potential members understand that the Election Commission does not set policy for the City, it makes recommendations to Council

MOTION WAS MADE BY MR. JERED WEBER AND SECONDED BY MR. TERRY KISH TO FORWARD THEIR LIST OF CRITERIA TO CITY COUNCIL FOR THEIR CONSIDERATION. MOTION PASSED UNANIMOUSLY.

4. OTHER MATTERS

The City Clerk responded to questions concerning the appointment and reappointment process, ward reapportionment process and when the next Election Commission meeting might be.

MINUTES
THORNTON ELECTION COMMISSION
SEPTEMBER 4, 2019

1. CALL TO ORDER - By Chairperson Kristen Rosenbaum at 6:02 p.m. in the Council Conference Room.
2. ROLL CALL - Those present were: Commission Members George Horgan, Terry Kish, Jered Weber, and Beverly Wheeler; and Kristen Rosenbaum, City Clerk and Commission member.
3. BUSINESS

A. Approval of Minutes – November 14, 2017

MOTION WAS MADE BY COMMISSIONER HORGAN AND SECONDED BY COMMISSIONER WEBER TO APPROVE THE MINUTES OF THE NOVEMBER 14, 2017 MEETING. MOTION PASSED UNANIMOUSLY.

B. Casting of lots to determine order on the ballot

Ms. Rosenbaum explained the process for determining the order of the names on the ballot.

Commissioners rotated drawing names for each office.

The results of casting lots were as follows:

Mayor – four-year term

Janifer “Jan” Kulmann
Eric Montoya
Steven Cervantes
James K Treibert
Beth Martinez Humenik

Ward 1, Councilmember – four-year term

Jacqueline “Jacque” Phillips
Shawn Reza

Ward 2, Councilmember – four-year term

Tamara L Pierce
Julia Marvin

Ward 3, Councilmember – four-year term

David Acunto
Jessica Troy

Ward 4, Councilmember – four-year term

Curtis Kowalski
Adam Matkowsky

4. OTHER MATTERS

None

5. ADJOURNMENT

MOTION WAS MADE BY COMMISSIONER WEBER AND SECONDED
COMMISSIONER HORGAN TO ADJOURN THE MEETING. MOTION PASSED
UNANIMOUSLY.

The meeting adjourned at 6:14 p.m.



Kristen N. Rosenbaum, Secretary

Kristen N. Rosenbaum, Chairperson

Approved at the April 5, 2021 Election Commission meeting.

Election Commission Presentation

May 18, 2021

Purpose

Provide Council with information about the Election Commission

Agenda

- History
- Membership/structure
- Meetings
- Role, responsibility, and purpose
- Recent accomplishments
- Challenges

Election Commission

History

The Election Commission was created by Charter in 1967. In 1999, the Commission was taken out of the Charter and put in the City Code.

When and Where

The Commission meets as needed and, during election years, on the first Wednesday in September.

Membership/Structure

The Commission consists of the City Clerk and four or more citizen members, appointed by Council.

Election Commission

Roles, Responsibilities, and Purpose

- Determining the order of the names on the City election ballot.
- Developing and presenting Ward redistricting recommendations to Council.
- Assisting on Election Day.

Recent Accomplishments

Presenting recommendations to Council for the City's current Ward boundaries in 2012.

Challenges