


AGENDA
THORNTON EMERGENCY TELEPHONE SERVICE AUTHORITY (E-911)
ANNUAL MEETING
Council Chambers/Virtual Meeting
September 28, 2021

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. AUDIENCE PARTICIPATION

DURING THIS PORTION OF THE MEETING, ANYONE MAY SPEAK ON ANY ITEM ON THE AGENDA. SPEAKING TIME WILL BE LIMITED TO THREE MINUTES PER INDIVIDUAL/TOPIC WITH A ONE HOUR LIMIT ON THIS SEGMENT OF THE AGENDA. IF YOU WISH TO SPEAK, PLEASE SIGN UP ON THE REGISTER LOCATED INSIDE THE COUNCIL CHAMBERS, BY GOING TO https://thorntonco.zoom.us/webinar/register/WN_QpE0gByrTpen-yWAI0mD1A, OR BY CALLING 669-900-6833 AND ENTERING MEETING ID 876 3297 8009, PRIOR TO THE MEETING.

5. APPROVAL OF MINUTES – October 27, 2020
6. REPORT OF THE SECRETARY
7. NEW BUSINESS
 - A. A resolution adopting the 2022 Budget for the Thornton E-911 Authority beginning January 1, 2022 and ending December 31, 2022 and appropriating the funds for expenditure in 2022.
8. ADJOURNMENT



Agenda prepared by Kristen N. Rosenbaum, City Clerk
for Kevin S. Woods, Secretary

MINUTES
THORNTON EMERGENCY TELEPHONE SERVICE AUTHORITY
ANNUAL MEETING
October 27, 2020

1. CALL TO ORDER – By Chairperson Jan Kulmann at 8:25 p.m. by way of an electronic meeting through Zoom software.
2. ROLL CALL – Those present were: Chairperson Jan Kulmann; Vice-Chairperson Jessica Sandgren; and Commissioners David Acunto, Angie Bedolla, Julia Marvin, Adam Matkowsky, Sam Nizam, and Jacque Phillips. Absent – Commissioner Sherry Goodman.

STAFF MEMBERS PRESENT – Kevin Woods, City Manager; Luis Corchado, City Attorney; Joyce Hunt, Assistant City Manager; Robb Kolstad, Assistant City Manager; Jeff Coder, Deputy City Manager of City Development; Chris Molison, Executive Director of Management Services; Brett Henry, Executive Director of Infrastructure; Seve Ghose, Director of Parks, Recreation and Community Programs; Cliff Brown, Interim Police Chief; Gordon Olson, Fire Chief; Kim Newhart, Finance Director; John Cody, Economic Development Director; Erika Senna, Budget Manager; Adam Krueger, Deputy Economic Development Director; Mary Kent, CMO Services Administrator; Stephen Kelley, Deputy Fire Chief; Jaylin Stotler, Community Connections Manager; Alice Haung, Management Analyst; Kristen Rosenbaum, City Clerk; and Crystal Sergent, Agenda and Licensing Coordinator.

3. APPROVAL OF AGENDA

MOTION WAS MADE BY COMMISSIONER ACUNTO AND SECONDED BY VICE-CHAIRPERSON SANDGREN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY BY A VOICE VOTE OF THE AUTHORITY.

4. AUDIENCE PARTICIPATION

None

5. APPROVAL OF MINUTES – September 10, 2019

MOTION WAS MADE BY COMMISSIONER MATKOWSKY AND SECONDED BY COMMISSIONER ACUNTO TO APPROVE THE SEPTEMBER 10, 2019 THORNTON EMERGENCY TELEPHONE SERVICE AUTHORITY MINUTES AS PRESENTED. MOTION PASSED UNANIMOUSLY BY A VOICE VOTE OF THE AUTHORITY.

6. REPORT OF THE SECRETARY

None

7. NEW BUSINESS

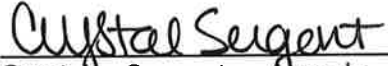
- A. A resolution adopting the 2021 Budget for the City of Thornton Emergency Telephone Service Authority, beginning January 1, 2021 and ending December 31, 2021, and appropriating the funds for expenditure in 2021. _____
Erika Senna, Budget Manager, presented a slide and information on this item.

MOTION WAS MADE BY COMMISSIONER MATKOWSKY AND SECONDED BY COMMISSIONER PHILLIPS TO APPROVE A RESOLUTION ADOPTING THE 2021 BUDGET FOR THE CITY OF THORNTON EMERGENCY TELEPHONE SERVICE AUTHORITY, BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021, AND APPROPRIATING THE FUNDS FOR EXPENDITURE IN 2021. MOTION PASSED UNANIMOUSLY BY A ROLL CALL VOTE OF THE AUTHORITY.

8. ADJOURNMENT

MOTION WAS MADE BY COMMISSIONER MATKOWSKY AND SECONDED BY COMMISSIONER NIZAM TO ADJOURN THE MEETING AT 8:29 P.M. MOTION PASSED UNANIMOUSLY BY A VOICE VOTE OF THE AUTHORITY.

Respectfully submitted,



Crystal Sergent, Agenda & Licensing
Coordinator for Kevin S. Woods, Secretary

ATTEST:

Chairperson at time of approval

Approved at the September 28, 2021, E911 Authority meeting.

THORNTON E-911 AUTHORITY COMMUNICATION

Meeting Date: September 28, 2021	Agenda Item: 7A	Agenda Location: Business	Goal(s):	Legal Review: <i>WAS</i>	<input type="checkbox"/> 1 st Reading <input type="checkbox"/> 2 nd Reading
Subject: A resolution adopting the 2022 Budget for the City of Thornton Emergency Telephone Service Authority beginning January 1, 2022 and ending December 31, 2022 and appropriating the funds for expenditure in 2022.					
Recommended by: Robb Kolstad <i>RK</i>				Approved by: Kevin S. Woods <i>KW</i>	
Presenter(s): Erika Senna, Budget Manager				Ordinance previously introduced by: _____	

SYNOPSIS:

This resolution establishes the 2022 Budget for the City of Thornton Emergency Telephone Service Authority (Thornton E-911 Authority) to appropriate a transfer to the City’s General Fund to support the ongoing operation of the Emergency Communications Center.

RECOMMENDATION:

Staff recommends approval of the resolution in order to provide emergency telephone services in 2022.

BUDGET/STAFF IMPLICATIONS:

The 2022 Budget appropriates a transfer to the General Fund of \$3,000,000.

BACKGROUND:

The City entered into an Intergovernmental Agreement with Adams County Communications Center, Inc. (ADCOM) to provide radio communications and dispatch services in June 1993.

The City created its own Emergency Telephone Service Authority on September 28, 2004 by Ordinance 2845.

The City entered into an Intergovernmental Agreement with the Adams County E911 Emergency Telephone Service Authority for the use of equipment and facilities owned by Adams County 911 Authority on December 12, 2006.

The City began providing communications dispatch services from its own City-operated center the beginning of the second quarter of 2009.

The Thornton E-911 Authority Commissioners reviewed the budget during the September 16, 2021 Planning Session.

RESOLUTION

A RESOLUTION ADOPTING THE 2022 BUDGET FOR THE CITY OF THORNTON EMERGENCY TELEPHONE SERVICE AUTHORITY BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022 AND APPROPRIATING THE FUNDS FOR EXPENDITURE IN 2022.

WHEREAS, the City has begun incurring costs in preparation for beginning its own dispatch operation; and

WHEREAS, the City of Thornton Emergency Telephone Service Authority (Thornton E-911 Authority) wishes to adopt a budget for the 2022 fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE THORNTON E-911 AUTHORITY OF THE CITY OF THORNTON, COLORADO, AS FOLLOWS:

1. That the 2022 Thornton E-911 Authority budget is as follows:

REVENUES	
E-911 Surcharge	\$2,662,000
Interest Income	\$4,800
Use of Fund Balance	333,200
Total	\$3,000,000
EXPENDITURES	
Transfer to the General Fund	\$3,000,000
Total	\$3,000,000

2. These funds are hereby appropriated as described above.
3. The City Manager, or designee, acting as Secretary to the Thornton E-911 Authority, is authorized to execute all Contracts, Change Orders and such documents as may be required to implement the budget stated above. The City Manager is further authorized to transfer funds as needed between budget items in order to satisfactorily complete these projects.

PASSED AND ADOPTED at an annual meeting of the City of Thornton Emergency Telephone Service Authority, on _____, 2021.

CITY OF THORNTON EMERGENCY
TELEPHONE SERVICE AUTHORITY

Jan Kulmann, Chairperson

ATTEST:

Kristen N. Rosenbaum, City Clerk