

AGENDA  
THORNTON EMERGENCY TELEPHONE SERVICE AUTHORITY (E-911)  
ANNUAL MEETING  
Council Chambers/Virtual Meeting  
October 25, 2022

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. AUDIENCE PARTICIPATION  
**DURING THIS PORTION OF THE MEETING, ANYONE MAY SPEAK ON ANY ITEM ON THE AGENDA. SPEAKING TIME WILL BE LIMITED TO THREE MINUTES PER INDIVIDUAL/TOPIC WITH A ONE HOUR LIMIT ON THIS SEGMENT OF THE AGENDA. IF YOU WISH TO SPEAK, PLEASE SIGN UP ON THE REGISTER LOCATED INSIDE THE COUNCIL CHAMBERS, BY GOING TO [https://thorntonco.zoom.us/webinar/register/WN\\_0INBkg9kRQC58iWTH6a8Ug](https://thorntonco.zoom.us/webinar/register/WN_0INBkg9kRQC58iWTH6a8Ug), OR BY CALLING 669-900-6833 AND ENTERING MEETING ID 847 0621 4176, PRIOR TO THE MEETING.**
5. APPROVAL OF MINUTES – September 28, 2021
6. REPORT OF THE SECRETARY
7. NEW BUSINESS
  - A. A resolution adopting the 2023 Budget for the City of Thornton Emergency Telephone Service Authority beginning January 1, 2023 and ending December 31, 2023 and appropriating the funds for expenditure in 2023.
8. ADJOURNMENT



Agenda prepared by Crystal Sargent, Acting City Clerk  
for Kevin S. Woods, Secretary

MINUTES  
THORNTON EMERGENCY TELEPHONE SERVICE AUTHORITY  
ANNUAL MEETING  
September 28, 2021

1. CALL TO ORDER – By Chairperson Jan Kulmann at 10:18 p.m. in the Council Chambers of the Thornton City Hall and by way of an electronic meeting through Zoom software.
2. ROLL CALL – Those present were: Chairperson Jan Kulmann; Vice-Chairperson Jessica Sandgren; and Commissioners David Acunto, Angie Bedolla, Sherry Goodman, Julia Marvin, Adam Matkowsky, Sam Nizam, and Jacque Phillips.

STAFF MEMBERS PRESENT – Kevin Woods, City Manager; Bill Tuthill, Interim City Attorney; Robb Kolstad, Assistant City Manager; Jeff Coder, Deputy City Manager of City Development; Kim Newhart, Finance Director; Erika Senna, Budget Manager; Kristen Rosenbaum, City Clerk; and Lori Leppek, Agenda and Licensing Coordinator.

3. APPROVAL OF AGENDA

MOTION WAS MADE BY COMMISSIONER NIZAM AND SECONDED BY VICE-CHAIRPERSON SANDGREN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY BY A ROLL CALL VOTE OF THE AUTHORITY.

4. AUDIENCE PARTICIPATION

None

5. APPROVAL OF MINUTES – October 27, 2020

MOTION WAS MADE BY VICE-CHAIRPERSON SANDGREN AND SECONDED BY COMMISSIONER NIZAM TO APPROVE THE OCTOBER 27, 2020 THORNTON EMERGENCY TELEPHONE SERVICE AUTHORITY MINUTES AS PRESENTED. MOTION PASSED UNANIMOUSLY BY A ROLL CALL VOTE OF THE AUTHORITY.

6. REPORT OF THE SECRETARY

None

7. NEW BUSINESS

- A. A resolution adopting the 2022 Budget for the Thornton E-911 Authority beginning January 1, 2022 and ending December 31, 2022 and appropriating the funds for expenditure in 2022.

Erika Senna, Budget Manager, presented a slide and information on this item.

MOTION WAS MADE BY VICE-CHAIRPERSON SANDGREN AND SECONDED BY COMMISSIONER BEDOLLA TO APPROVE A RESOLUTION ADOPTING THE 2022 BUDGET FOR THE THORNTON E-911 AUTHORITY BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022 AND APPROPRIATING

THE FUNDS FOR EXPENDITURE IN 2022. MOTION PASSED UNANIMOUSLY  
BY A ROLL CALL VOTE OF THE AUTHORITY.

8. ADJOURNMENT

MOTION WAS MADE BY COMMISSIONER NIZAM AND SECONDED BY  
COMMISSIONER ACUNTO TO ADJOURN THE MEETING AT 10:22 P.M. MOTION  
PASSED UNANIMOUSLY BY A VOICE VOTE OF THE AUTHORITY.

Respectfully submitted,

  
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Lori Leppke, Agenda & Licensing Coordinator  
for Kevin S. Woods, Secretary

ATTEST:

\_\_\_\_\_  
Chairperson at time of approval

Approved at the October 25, 2022, E911 Authority meeting.

# THORNTON E-911 AUTHORITY COMMUNICATION

<b>Meeting Date:</b> October 25, 2022	<b>Agenda Item:</b> 7A	<b>Agenda Location:</b> Business	<b>Goal(s):</b>	<b>Legal Review:</b> <i>TY</i>	<input type="checkbox"/> 1 <sup>st</sup> Reading <input type="checkbox"/> 2 <sup>nd</sup> Reading
<b>Subject:</b> A resolution adopting the 2023 Budget for the City of Thornton Emergency Telephone Service Authority beginning January 1, 2023 and ending December 31, 2023 and appropriating the funds for expenditure in 2023.					
<b>Reviewed by:</b> Robb Kolstad <i>RK</i>				<b>Approved by:</b> Kevin S. Woods <i>RK/KW</i>	
<b>Presenter(s):</b> Erika Senna, Budget Manager				<b>Ordinance previously introduced by:</b> _____	

## **SYNOPSIS:**

This resolution establishes the 2023 Budget for the City of Thornton Emergency Telephone Service Authority (Thornton E-911 Authority) to appropriate a transfer to the City's General Fund to support the ongoing operation of the Emergency Communications Center.

## **RECOMMENDATION:**

Staff recommends approval of the resolution in order to provide emergency telephone services in 2023.

## **BUDGET/STAFF IMPLICATIONS:**

The 2023 Budget estimates revenues, including use of fund balance, are \$3,687,000 and appropriates a transfer to the General Fund of \$3,687,000.

## **BACKGROUND:**

The City of Thornton entered into an Intergovernmental Agreement with Adams County Communications Center, Inc. (ADCOM) to provide radio communications and dispatch services in June 1993.

The City of Thornton created its own Emergency Telephone Service Authority on September 28, 2004 by Ordinance 2845.

The City of Thornton entered into an Intergovernmental Agreement with the Adams County E911 Emergency Telephone Service Authority for the use of equipment and facilities owned by Adams County 911 Authority on December 12, 2006.

The City of Thornton began providing communications dispatch services from its own City-operated center the beginning of the second quarter of 2009.

Thornton E-911 Authority Commissioners reviewed the budget during the October 6 City Council Planning Session. This presentation can be found on the City Manager page on the City of Thornton's website at <https://www.thorntonco.gov/government/city-manager>.

R E S O L U T I O N

A RESOLUTION ADOPTING THE 2023 BUDGET FOR THE CITY OF THORNTON E-911 AUTHORITY BEGINNING JANUARY 1, 2023 AND ENDING DECEMBER 31, 2023 AND APPROPRIATING THE FUNDS FOR EXPENDITURE IN 2023.

WHEREAS, the City of Thornton Emergency Telephone Service Authority (Thornton E-911 Authority) wishes to adopt a budget for the 2023 fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE THORNTON E-911 AUTHORITY OF THE CITY OF THORNTON, COLORADO, AS FOLLOWS:

1. That the 2023 Thornton E-911 Authority budget is as follows:

<b>REVENUES</b>	
E-911 Surcharge	\$3,298,000
Use of Fund Balance	389,000
<b>Total</b>	<b>\$3,687,000</b>
<b>EXPENDITURES</b>	
Transfer to the General Fund	\$3,687,000
<b>Total</b>	<b>\$3,687,000</b>

2. These funds are hereby appropriated as described above.
3. The City Manager, or designee, acting as Secretary to the Thornton E-911 Authority, is authorized to execute all Contracts, Change Orders and such documents as may be required to implement the budget stated above. The City Manager is further authorized to transfer funds as needed between budget items in order to satisfactorily complete these projects.

PASSED AND ADOPTED at an annual meeting of the City of Thornton Emergency Telephone Service Authority, on \_\_\_\_\_, 2022.

CITY OF THORNTON EMERGENCY  
TELEPHONE AUTHORITY

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Jan Kulmann, Chairperson

ATTEST:

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Crystal Sergent, Acting City Clerk