

INTRODUCTION

These *Guidelines* are furnished as a source of general information about the basic requirements of, and deadlines for, candidacy for municipal office at the November 7, 2023 Regular Municipal Election. The *Guidelines* are also designed to assist you in completing forms required of you as a candidate. In addition, general information is provided regarding administration of the election and basic information about the organization of the City Council.

These *Guidelines* contain basic information and are not intended to be comprehensive in scope or depth. The City Clerk's Office cannot provide legal advice. If you have questions regarding the interpretation of applicable laws and regulations for your particular situation, you may wish to consult with a private attorney who can provide you with that interpretation.

OFFICERS TO BE ELECTED

All municipal elections are non-partisan. At the November 7, 2023 Regular Municipal Election, City voters will directly elect a Mayor citywide and elect a Councilmember in each of the four wards. All terms are for four years.

REGULAR MUNICIPAL ELECTIONS

The City of Thornton will participate in the coordinated Mail Ballot Election conducted by Adams County for the November 2023 election.

All information regarding the conduct of the election and requirements of a candidate for municipal office should be obtained from the City Clerk's Office or on the City's website:

www.ThorntonCO.gov. The City Clerk's Office will assist you through the election process as much as possible.

If you have questions about issues not included or not covered in detail, please contact Kristen Rosenbaum at 303-538-7230 for further information.

Mail Ballot Election

This will be a coordinated Mail Ballot Election and ballots will be mailed between 18 and 22 days before the election to each active, registered City voter. The mail ballot package will contain a ballot listing all ballot questions and/or issues, if any, and the candidates for which the voter is entitled to vote; instructions on how to vote the ballot; and a return envelope with an affidavit that must be completed by the voter (as required by State law).

VOTER REGISTRATION

Voters in City elections are registered electors who live within the Thornton City limits. For those who are not already registered to vote, they may register for the November 2023 Regular Municipal Election, in one of the following ways:

- ♦ If an individual registers to vote by mail, a voter registration agency (including the Thornton City Clerk's Office), a local driver's license facility, or online through www.govotecolorado.gov by October 30 and the Adams County Clerk and Recorder will automatically mail a ballot.
- ♦ Voter registration forms are available at several locations including the Adams County Election Office, any

City Clerk's Office, Motor Vehicle offices, or www.govotecolorado.gov.

- ♦ If an individual registers to vote through a voter registration drive, their application must be submitted no later than October 16.
- ♦ Individuals may also register to vote by appearing in-person at a Voter Service and Polling Center through and including Election Day. After October 30, individuals must visit one of the Voter Service and Polling Centers in Adams County to register and receive a ballot. Go to www.adamsvotes.com for locations.

Citizens who are registering for the first time in Colorado must be living in Colorado for 22 days immediately before the election in which the individual intends to vote (October 16, 2023, for the 2023 Election) and provide a valid Colorado driver's license or Colorado identification card. Identification requirements for first time voters can be found by going to www.govotecolorado.gov and clicking on the words "Acceptable forms of ID."

For questions relating to voter registration or registration status, visit www.govotecolorado.gov, contact the Adams County Election Office at 720-523-6500, or the City Clerk's Office at 303-538-7230.

REGISTRATION LISTS

If you plan to order voter registration lists, walking lists, and/or mailing labels you will need to do so by contacting Adams County, 720-523-6500.

ELECTION TABULATION/RESULTS

Ballots will be tabulated by the Adams County Election Office after 7:00 p.m. on Election Day. As results become available, they will be posted on Adams County's website at <http://www.adamsvotes.com/> and from a link on the City's website at www.ThorntonCO.gov. Initial results are typically released between 7:30 p.m. and 7:45 p.m.

If provisional ballots become relevant or a recount becomes necessary, election results for a particular office could be delayed until December.