

Passport Application Common Errors (DS-11)

Top of first page:

Make sure you select what type of U.S. Passport you are applying for. If you are applying for a U.S. Passport Book or Both, you will need to select Regular Book (includes 20 pages) or Large Book (includes 50 pages). *There is no price difference between the normal book and large book.

EXAMPLE:

Select document(s) for which you are submitting fees:

U.S. Passport Book U.S. Passport Card Both
The U.S. passport card is not valid for international air travel. See Instruction Page 3

Regular Book (Standard) Large Book (Non-Standard)

The large book is for frequent international travelers who need more visa pages.

Question 8: Mailing Address

Leave the **Country** box blank if your address is in the United States. **DO NOT** add your county.

8. Mailing Address Line 1: Street/RFD#, P.O. Box, or URB

Address Line 2: (Include Apartment, Suite, etc. If applicant is a child, write "In Care Of" of the parent. Example: In Care Of - Jane Doe)

City State Zip Code Country, (if outside the United States)

Top second page:

Please fill out your name in the order it is asking. Your last name **first**, first name **second**, and middle name **third/last**.

Name of Applicant (Last, First, & Middle)

Question 10: Parental Information

Your mother's last name should be her last name at the time *she* was born (not what it was when you were born or what it is now). Mother's maiden name is often listed on your birth certificate.

10. Parental Information

Mother/Father/Parent - First & Middle Name (at Parent's Birth)		Last Name (at Parent's Birth)	
Date of Birth (mm/dd/yyyy)	Place of Birth (City & State if in the U.S. or City & Country as it is presently known)	Gender	U.S. Citizen?
		<input type="checkbox"/> M	<input type="checkbox"/> Yes
		<input type="checkbox"/> F	<input type="checkbox"/> No
Mother/Father/Parent - First & Middle Name (at Parent's Birth)		Last Name (at Parent's Birth)	
Date of Birth (mm/dd/yyyy)	Place of Birth (City & State if in the U.S. or City & Country as it is presently known)	Gender	U.S. Citizen?
		<input type="checkbox"/> M	<input type="checkbox"/> Yes
		<input type="checkbox"/> F	<input type="checkbox"/> No

Questions 11, 18, 21: Commonly forgotten questions & check boxes

11. Have you ever been married? Yes No *If yes, complete the remaining items in #11.*

18. Travel Plans <i>(If no travel plans, please write "none")</i>		
Departure Date <i>(mm/dd/yyyy)</i>	Return Date <i>(mm/dd/yyyy)</i>	Countries to be Visited
<input type="text"/>	<input type="text"/>	<input type="text"/>

21. Have you ever applied for or been issued a U.S. Passport Book or Passport Card? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, complete the remaining items in #21.</i>		
Name as printed on your most recent <u>passport book</u>	Most recent passport <u>book</u> number	Most recent passport <u>book</u> issue date <i>(mm/dd/yyyy)</i>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Status of your most recent passport <u>book</u> :	<input type="checkbox"/> Submitting with application <input type="checkbox"/> Stolen <input type="checkbox"/> Lost <input type="checkbox"/> In my possession <i>(if expired)</i>	
Name as printed on your most recent <u>passport card</u>	Most recent passport <u>card</u> number	Most recent passport <u>card</u> issue date <i>(mm/dd/yyyy)</i>
<input type="text"/>	<input type="text"/>	<input type="text"/>
Status of your most recent passport <u>card</u> :	<input type="checkbox"/> Submitting with application <input type="checkbox"/> Stolen <input type="checkbox"/> Lost <input type="checkbox"/> In my possession <i>(if expired)</i>	

If you will be submitting your most recent passport with your application, check “submitting with application”. If you are unsure if you need to submit your most recent passport, leave this box blank until you arrive at the acceptance facility and an agent can assist you.