COUNCIL COMMUNICATION

Meeting Date:  
April 14, 2020

Agenda Item:  
10A

Agenda Location:  
Consent Calendar

Goal(s):  
N/A

Legal Review:  

1st Reading  

2nd Reading

Subject:  A Motion approving the Minutes of the February 18, 2020 Special; February 25, 2020 Regular; March 26, 2020 Special; and March 31, 2020 Special meetings.

Recommended by: Robb Kolstad  

Approved by: Kevin S. Woods

Presenter(s): Kristen Rosenbaum, City Clerk

Ordinance previously introduced by:

SYNOPSIS:

The official Minutes of the February 18, 2020 Special; February 25, 2020 Regular; March 26, 2020 Special; and March 31, 2020 Special meetings have been prepared by the City Clerk's Office and are hereby submitted for Council's approval.

RECOMMENDATION:

Staff recommends approval of Minutes as requested.

BUDGET/STAFF IMPLICATIONS:

None.

ALTERNATIVES:

1. Approve the minutes as submitted.
2. Approve the minutes with corrections requested by Council.

BACKGROUND (ANALYSIS/NEXT STEPS/HISTORY): (includes previous City Council action)

None.
MINUTES
THORNTON CITY COUNCIL
SPECIAL MEETING
FEBRUARY 18, 2020

1. CALL TO ORDER – By Mayor Jan Kulmann at 9:55 p.m. in the Training Room of the Thornton City Hall.

2. ROLL CALL OF COUNCIL – Those Present were: Mayor Jan Kulmann and Councilmembers David Acunto, Angie Bedolla, Sherry Goodman, Julia Marvin, Adam Matkowsky, Sam Nizam, and Jacque Phillips. Absent – Mayor Pro Tem Jessica Sandgren.

STAFF MEMBERS PRESENT – Kevin Woods, City Manager; Luis Corchado, City Attorney; Robb Kolstad, Assistant City Manager; Brett Henry, Executive Director for Infrastructure; Jeff Coder, Deputy City Manager for City Development; Joyce Hunt, Assistant City Manager; Emily Hunt, Deputy Infrastructure Director; Gordon Olson, Fire Chief; Joanne Herlihy, Senior Assistant City Attorney; and Kristen Rosenbaum, City Clerk.

MOTION WAS MADE BY COUNCILMEMBER NIZAM AND SECONDED BY COUNCILMEMBER BEDOLLA TO RECESS THE MEETING INTO EXECUTIVE SESSION. MOTION PASSED UNANIMOUSLY.

The meeting recessed at 9:56 p.m.

3. ACTION ITEMS

Executive session pursuant to C.R.S. 24-6-402(4)(b) and (e), conferences with an attorney for the local public body for the purposes of receiving legal advice on special legal questions and determining positions relative to matters that are subject to negotiations, developing strategy for negotiations, and instructing negotiators regarding a Unison Housing Project.

The meeting reconvened at 10:42 p.m.

4. ADJOURNMENT

MOTION WAS MADE BY COUNCILMEMBER NIZAM AND SECONDED BY COUNCILMEMBER BEDOLLA TO ADJOURN THE MEETING AT 10:42 P.M. MOTION PASSED UNANIMOUSLY.

Respectfully submitted,

Kristen N. Rosenbaum, City Clerk

ATTEST:

Mayor at time of approval

Approved at the April 14, 2020, City Council meeting.
1. CALL TO ORDER – By Mayor Jan Kulmann at 7:05 p.m. in the Council Chambers of the Thornton City Hall.

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF SILENCE

4. ROLL CALL OF COUNCIL – Those Present were: Mayor Jan Kulmann; Mayor Pro Tem Jessica Sandgren; and Councilmembers David Acunto, Angie Bedolla, Sherry Goodman, Julia Marvin, Adam Matkowsky, Sam Nizam, and Jacque Phillips.

STAFF MEMBERS PRESENT – Kevin Woods, City Manager; Luis Corchado, City Attorney; Joyce Hunt, Assistant City Manager; Robb Kolstad, Assistant City Manager; Jeff Coder, Deputy City Manager of City Development; Brett Henry, Executive Director of Infrastructure; Seve Ghose, Community Services Director; Randy Nelson, Police Chief; Gordon Olson, Fire Chief; Kim Newhart, Interim Director of Finance; John Cody, Economic Development Director; Diane Van Fossen, Deputy Director of Community Services; Erika Senna, Budget Manager; Martin Postma, Senior Policy Analyst; Emily Hunt, Deputy Infrastructure Director; Scott Tekavec, Information Technology Director; Glenda Lainis, Policy Planning Manager; Jenny Ressl, Recreation and Community Program Supervisor; Crystal Sergent, Agenda and Licensing Coordinator; and Briceida Ortega Quintero, Administrative Specialist.

5. APPROVAL OF THE AGENDA

The City Manager requested to add an additional Action Item, 12F, to extend the current terms for board and commission members expiring on March 1, for 45 days, with the exception of the Judicial Appointment and Retention Advisory Commission.

MOTION WAS MADE BY COUNCILMEMBER NIZAM AND SECONDED BY COUNCILMEMBER GOODMAN TO APPROVE THE AGENDA AS AMENDED. MOTION PASSED UNANIMOUSLY.

6. PRESENTATIONS

A. Parks and Open Space Advisory Commission Report.

Diane Van Fossen, Deputy Director of Community Services and Brian Ocepek, Chairperson of the Parks and Open Space Advisory Commission, presented slides and information and answered questions from Council regarding this item.

B. Thornton Active Adult Board Report.

Seve Ghose, Community Services Director and Carol Norberg, Chairperson of the Thornton Active Adult Board, presented a slide and information and answered questions from Council regarding this item.
7. AUDIENCE PARTICIPATION

James Karo, 1750 Lafayette Street, Denver, NWC Development, addressed Council regarding a temporary construction easement set to expire on February 27, presented slides, and requested the item be added to the March agenda. Council referred Mr. Karo to work with staff.

Al Philip-Neri, Northglenn Cheer Coach, and the Northglenn Cheer Team, thanked Council for its support and contribution and shared their experiences at Nationals.

Kathy Henson, 1069 E. 96th Place, provided a handout to the Clerk and addressed Council regarding Council collaboration, board and commission representation, Northglenn Cheer Team funding, and the Council Retreat.

8. COUNCIL COMMENTS/COMMUNICATIONS

Councilmember Marvin reported on the grand opening of the Goodwill at 104th Avenue near King Soopers and announced that the Ward 2 meeting will be on March 19 at 6:30 at the Margaret W. Carpenter Recreation Center.

Mayor Pro Tem Sandgren reported on a Regional Transportation District tour and an upcoming meeting, the North Area Transportation Alliance meeting on Thursday, the Northglenn/Thornton Rotary Club food drive, and a community meeting at La Botana on Thursday at 4:30 p.m. She spoke about hit and run accidents in the City.

Councilmember Goodman reported on a teacher appreciation dinner and the bake contest at the Thornton Active Adult Center.

Councilmember Phillips reported on the teacher appreciation event hosted by the Latter-day Saints Church, grand opening of The Link, opening of Dutch Brother's Coffee, and Northglenn/Thornton Rotary Club food drive.

Councilmember Acunto reported on the 27J Capital Fee Foundation meeting.

Councilmember Bedolla reported on the Goodwill grand opening, the Economic Development Council of Colorado Regional Forum, a tour with the Adams 12 Leadership Academy, The Link, and a tour of the Wes Brown Water Treatment Plant.

The City Manager reported on Spanish translation and childcare at ward meetings.

Mayor Kulmann reported on board and commission vacancies, Thornton Now, the Police Graduation Ceremony, a meeting with the Regional Transportation District and Adams County Mayors, the bake contest at the Thornton Active Adult Center, the teacher appreciation event, the Mile High Flood District Board meeting, the Adams County Government monthly meeting, a roundtable regarding Metro Districts, and the open house at The Link.

9. STAFF REPORTS


Erika Senna, Budget Manager, presented slides and information on this item.
10. CONSENT CALENDAR

MOTION WAS MADE BY COUNCILMEMBER NIZAM AND SECONDED BY MAYOR PRO TEM SANDGREN TO APPROVE THE CONSENT CALENDAR AS PRESENTED. MOTION PASSED UNANIMOUSLY.

THE FOLLOWING COUNCIL DOCUMENTS WERE APPROVED ON THE CONSENT CALENDAR:

A. Approval of Minutes – February 4, 2020 Special and February 11, 2020 Special and Regular City Council meetings.

B. A resolution approving the Intergovernmental Agreement among Adams County; Boulder County; the City and County of Broomfield; the cities of Boulder, Brighton, Lafayette, and Thornton; and the Town of Erie for the State Highway 7 Preliminary & Environmental Engineering Project.

C. A resolution approving an Intergovernmental Agreement among Adams County; the cities of Arvada, Brighton, Commerce City, Federal Heights, Northglenn, Thornton, and Westminster; and the Town of Bennett for sharing the cost of a Census Liaison position in Adams County.

D. A resolution appointing a member to the Local Licensing Authority.

E. A resolution appointing members to the Thornton Arts, Sciences and Humanities Council Board of Directors.

11. PUBLIC HEARINGS

None

12. ACTION ITEMS

A. An ordinance amending Section 38-462 of the Thornton City Code, to increase the age from 18 to 21, to be consistent with Federal Law relating to the sale of tobacco products.

Joyce Hunt, Assistant City Manager, presented a slide and information on this item.

The City Attorney responded to a question from Council regarding the ordinance.

COUNCILMEMBER MATKOWSKY INTRODUCED, READ BY TITLE, AND MOVED TO APPROVE AN ORDINANCE, ON FIRST READING, WHICH AMENDS SECTION 38-462 OF THE THORNTON CITY CODE, TO INCREASE THE AGE FROM 18 TO 21, TO BE CONSISTENT WITH FEDERAL LAW RELATING TO THE SALE OF TOBACCO PRODUCTS. MOTION WAS SECONDED BY COUNCILMEMBER NIZAM, DISCUSSED, AND PASSED UNANIMOUSLY.

B. An ordinance adopting the first amendment to the 2020 Budget (Police Department mental health and wellness pilot program, crash reporting software, update 911 network, Eastlake Streetscape Conceptual Plan, census outreach materials, Explore Elementary Outdoor Learning Space Project, insurance premium increases, and additional prosecutor time) amending section one of Ordinance 3542, making
appropriations for the City of Thornton, Colorado for the fiscal year 2020 for all funds except that appropriations for certain individual projects shall not lapse at year end but continue until the project is completed or cancelled.

Erika Senna, Budget Manager, presented slides and information on this item.

Councilmember Phillips left the Council Chambers at 8:22 p.m. and returned at 8:24 p.m.

MAYOR PRO TEM SANDGREN INTRODUCED, READ BY TITLE, AND MOVED TO APPROVE AN ORDINANCE, ON FIRST READING, WHICH ADOPTS THE FIRST AMENDMENT TO THE 2020 BUDGET (POLICE DEPARTMENT MENTAL HEALTH AND WELLNESS PILOT PROGRAM, CRASH REPORTING SOFTWARE, UPDATE 911 NETWORK, EASTLAKE STREETSCAPE CONCEPTUAL PLAN, CENSUS OUTREACH MATERIALS, EXPLORE ELEMENTARY OUTDOOR LEARNING SPACE PROJECT, INSURANCE PREMIUM INCREASES, AND ADDITIONAL PROSECUTOR TIME) AMENDING SECTION ONE OF ORDINANCE 3542, MAKING APPROPRIATIONS FOR THE CITY OF THORNTON, COLORADO FOR THE FISCAL YEAR 2020 FOR ALL FUNDS EXCEPT THAT APPROPRIATIONS FOR CERTAIN INDIVIDUAL PROJECTS SHALL NOT LAPSE AT YEAR END BUT CONTINUE UNTIL THE PROJECT IS COMPLETED OR CANCELLED. MOTION WAS SECONDED BY COUNCILMEMBER GOODMAN AND PASSED UNANIMOUSLY.

C. A resolution approving an Intergovernmental Agreement among Adams County; the cities of Arvada, Brighton, Commerce City, Federal Heights, Northglenn, Thornton, and Westminster; and the Town of Bennett for distributing State funds received through the Census Outreach Grant Program C.R.S. 24-32-125.

Martin Postma, Senior Policy Analyst, presented a slide and information on this item.

MOTION WAS MADE BY COUNCILMEMBER PHILLIPS AND SECONDED BY MAYOR PRO TEM SANDGREN TO APPROVE A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT AMONG ADAMS COUNTY; THE CITIES OF ARVADA, BRIGHTON, COMMERCE CITY, FEDERAL HEIGHTS, NORTHGLENN, THORNTON, AND WESTMINSTER; AND THE TOWN OF BENNETT FOR DISTRIBUTING STATE FUNDS RECEIVED THROUGH THE CENSUS OUTREACH GRANT PROGRAM C.R.S. 24-32-125. MOTION WAS DISCUSSED AND PASSED UNANIMOUSLY.

D. A resolution authorizing the delivery of water and sewer service to Unison Housing Partners 7401 Broadway Project.

Mayor Pro Tem Sandgren recused herself from this item due to a possible conflict of interest and left the Council Chambers at 8:31 p.m.

Emily Hunt, Deputy Infrastructure Director, presented a slide and information on this item.

Ms. Hunt answered a question from Council regarding the Project.

MOTION WAS MADE BY COUNCILMEMBER BEDOLLA AND SECONDED BY COUNCILMEMBER NIZAM TO APPROVE A RESOLUTION AUTHORIZING THE
DELIVERY OF WATER AND SEWER SERVICE TO UNISON HOUSING PARTNERS 7401 BROADWAY PROJECT. MOTION PASSED BY A MAJORITY VOTE OF THE COUNCIL AS FOLLOWS:

Ayes: Acunto, Bedolla, Kulmann, Marvin, Matkowsky, Nizam, and Phillips
Nays: Goodman

Mayor Pro Tem Sandgren returned to the Council Chambers at 8:36 p.m.

E. A resolution approving an Intergovernmental Agreement among the City, Adams County, the City of Westminster, and the North Metro Task Force providing Information Technology services to the North Metro Task Force.

Scott Tekavec, Information Technology Director, presented a slide and information on this item.

MOTION WAS MADE BY COUNCILMEMBER ACUNTO AND SECONDED BY MAYOR PRO TEM SANDGREN TO APPROVE A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT AMONG THE CITY, ADAMS COUNTY, THE CITY OF WESTMINSTER, AND THE NORTH METRO TASK FORCE PROVIDING INFORMATION TECHNOLOGY SERVICES TO THE NORTH METRO TASK FORCE. MOTION PASSED UNANIMOUSLY.

F. A resolution extending the terms for members on the Building Code Advisory Board; Businesses of Thornton Advisory Commission; Development Permits and Appeals Board; Election Commission; Local Licensing Authority; Parks and Open Space Advisory Commission; Thornton Active Adult Board; and Thornton Arts, Sciences and Humanities Council Board of Directors.

Robb Kolstad, Assistant City Manager, provided information and answered questions from Council regarding this item.

MOTION WAS MADE BY COUNCILMEMBER MATKOWSKY AND SECONDED BY COUNCILMEMBER NIZAM TO APPROVE A RESOLUTION EXTENDING THE TERMS FOR MEMBERS ON THE BUILDING CODE ADVISORY BOARD; BUSINESSES OF THORNTON ADVISORY COMMISSION; DEVELOPMENT PERMITS AND APPEALS BOARD; ELECTION COMMISSION; LOCAL LICENSING AUTHORITY; PARKS AND OPEN SPACE ADVISORY COMMISSION; THORNTON ACTIVE ADULT BOARD; AND THORNTON ARTS, SCIENCES AND HUMANITIES COUNCIL BOARD OF DIRECTORS. MOTION PASSED UNANIMOUSLY.

13. ADJOURNMENT

MOTION WAS MADE BY COUNCILMEMBER PHILLIPS AND SECONDED BY MAYOR PRO TEM SANDGREN TO ADJOURN THE MEETING AT 8:48 P.M. MOTION PASSED UNANIMOUSLY.
Respectfully submitted,

Crystal Sergent
Crystal Sergent, Agenda and Licensing Coordinator

ATTEST:

Mayor at time of approval

Approved at the April 14, 2020 City Council meeting.
MINUTES
THORNTON CITY COUNCIL
SPECIAL MEETING
MARCH 26, 2020

1. CALL TO ORDER – By Mayor Jan Kulmann at 12:01 p.m. by way of an electronic meeting at https://thorntonco.zoom.us/j/666579710.

2. ROLL CALL OF COUNCIL – Those Present were: Mayor Jan Kulmann; Mayor Pro Tem Jessica Sandgren; and Councilmembers David Acunto, Angie Bedolla; Sherry Goodman, Julia Marvin, Adam Matkowsky, Sam Nizam, and Jacque Phillips.

   STAFF MEMBERS PRESENT – Kevin Woods, City Manager; Luis Corchado, City Attorney; Robb Kolstad, Assistant City Manager; Todd Barnes, Communications Director; and Kristen Rosenbaum, City Clerk.

   MOTION WAS MADE BY COUNCILMEMBER MATKOWSKY AND SECONDED BY MAYOR PRO TEM SANDGREN TO RECESS THE MEETING INTO EXECUTIVE SESSION. MOTION PASSED UNANIMOUSLY BY A ROLL CALL VOTE.

3. ACTION ITEMS

   Executive session pursuant to C.R.S. 24-6-402(4)(b), conferences with the City Attorney for the purposes of receiving legal advice regarding the Tri-County shelter-in-place order.

   The meeting recessed at 12:03 p.m. and reconvened at 12:38 p.m.

4. ADJOURNMENT

   MOTION WAS MADE BY COUNCILMEMBER GOODMAN AND SECONDED BY COUNCILMEMBER MATKOWSKY TO ADJOURN THE MEETING AT 12:38 P.M. MOTION PASSED UNANIMOUSLY.

Respectfully submitted,

Attest:

Kristen N. Rosenbaum, City Clerk

Mayor at time of approval

Approved at the April 14, 2020, City Council meeting.
MINUTES
THORNTON CITY COUNCIL
SPECIAL MEETING
MARCH 31, 2020

1. CALL TO ORDER – By Mayor Jan Kulmann at 5:51 p.m. by way of an electronic meeting at https://thorntonco.zoom.us/j/611376667.

2. ROLL CALL OF COUNCIL – Those Present were: Mayor Jan Kulmann; Mayor Pro Tem Jessica Sandgren; and Councilmembers David Acunto, Angie Bedolla; Sherry Goodman, Julia Marvin, Adam Matkowsky, Sam Nizam, and Jacque Phillips.

STAFF MEMBERS PRESENT – Kevin Woods, City Manager; Luis Corchado, City Attorney; Joyce Hunt, Assistant City Manager; Robb Kolstad, Assistant City Manager; Jeff Coder, Deputy City Manager of City Development; Brett Henry, Executive Director of Infrastructure; Seve Ghose, Community Services Director; Randy Nelson, Police Chief; Kim Newhart, Interim Director of Finance; Chris Molison, Executive Director for Management Services; John Mallonee, Deputy City Attorney; John Cody, Economic Development Director; Diane Van Fossen, Deputy Director of Community Services; Erika Senna, Budget Manager; Todd Barnes, Communications Director; Jaylin Stotler, Community Connections Manager; Jon Whiting, Senior Management Analyst; Ryan Doyle, Emergency Manager; and Kristen Rosenbaum, City Clerk.

3. ACTION ITEMS

A resolution authorizing the continuation of the City of Thornton’s Declaration of Emergency relating to the Coronavirus Disease 2019 (COVID-19) pandemic.

Joyce Hunt, Assistant City Manager, presented a slide and information on this item.

MOTION WAS MADE BY COUNCILMEMBER ACUNTO AND SECONDED BY COUNCILMEMBER NIZAM TO APPROVE A RESOLUTION AUTHORIZING THE CONTINUATION OF THE CITY OF THORNTON’S DECLARATION OF EMERGENCY RELATING TO THE CORONAVIRUS DISEASE 2019 (COVID-19) PANDEMIC. MOTION PASSED UNANIMOUSLY BY A ROLL CALL VOTE EXCEPT THAT COUNCILMEMBER GOODMAN DID NOT VOTE DUE TO TECHNICAL DIFFICULTY.

4. ADJOURNMENT

MOTION WAS MADE BY COUNCILMEMBER MATKOWSKY AND SECONDED BY COUNCILMEMBER BEDOLLA TO ADJOURN THE MEETING AT 5:57 P.M. MOTION PASSED UNANIMOUSLY BY A VOICE VOTE OF THE COUNCIL.
Respectfully submitted,

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[Signature]
Kristen N. Rosenbaum, City Clerk

ATTEST:

Mayor at time of approval

Approved at the April 14, 2020, City Council meeting.