

A G E N D A
Planning Session

<https://thorntonco.zoom.us/j/611376667>

March 31, 2020

5:45 p.m.

I. CALL TO ORDER, REVIEW OF AGENDA, AND STAFF COMMENTS

II. BRIEFINGS

A. Special Meeting – A resolution extending the City Manager's declaration of emergency in response to the Coronavirus (COVID-19)

B. City Response to COVID-19

- Overview
- Police/Fire
- Businesses
- Community Connections

III. COUNCIL DISCUSSION

OFFICE OF THE CITY MANAGER

AGENDA
SPECIAL CITY COUNCIL MEETING
<https://thorntonco.zoom.us/j/611376667>
5:45 p.m.
March 31, 2020

1. CALL TO ORDER
3. ROLL CALL OF COUNCIL
5. ACTION ITEMS
 - A. A resolution authorizing the continuation of the City of Thornton's Declaration of Emergency relating to the Coronavirus Disease 2019 (COVID-19) pandemic.
6. ADJOURNMENT



Agenda prepared by Kristen N. Rosenbaum, City Clerk
for Kevin S. Woods, City Manager

COUNCIL COMMUNICATION

Meeting Date: March 31, 2020	Agenda Item:	Agenda Location: Action Items	Goal(s):	Legal Review:	<input type="checkbox"/> 1 st Reading <input type="checkbox"/> 2 nd Reading
Subject: A resolution authorizing the continuation of the City of Thornton's Declaration of Emergency relating to the Coronavirus Disease 2019 (COVID-19) pandemic.					
Recommended by: Joyce Hunt			Approved by: Kevin S. Woods		Ordinance previously introduced by: _____
Presenter(s): Joyce Hunt, Assistant City Manager					

SYNOPSIS:

The resolution authorizes the continuation of the Declaration of Emergency signed by the City Manager on March 13, 2020 in response to the public health threats posed by the Coronavirus Disease 19 (COVID-19) and the ability of the City to provide an appropriate response.

RECOMMENDATION:

Staff recommends Alternative No. 1, approval of the resolution authorizing the continuation of the Declaration of Emergency until such time as Governor Polis rescinds the Executive Order Declaring a Disaster Emergency Due to the Presence of COVID-19 in Colorado, unless otherwise decided by City Council.

BUDGET/STAFF IMPLICATIONS:

Unknown at this time.

ALTERNATIVES:

1. Approve the resolution.
2. Do not approve the resolution.

BACKGROUND (ANALYSIS/NEXT STEPS/HISTORY): (includes previous City Council action)

On March 11, 2020, in response to confirmed cases of COVID-19 in Colorado, Governor Polis issued Executive Order D 2020 003 Declaring a Disaster Emergency Due to the Presence of Coronavirus Disease 2019 in Colorado. Adams County declared a state of emergency on March 11, 2020 in and for Adams County, Colorado because of COVID-19 which was detected on March 5, 2020 in Adams County and/or jurisdictions within its boundaries.

On March 13, 2020, the City Manager signed a Declaration of Emergency in response to the threats posed by COVID-19 to the community and the City's ability to respond and take appropriate emergency measures. All City of Thornton public facilities have been closed to the public effective March 14, 2020 and opening will be reevaluated in two weeks. The City of Thornton workforce has been largely delegated to work remotely as much as possible and, to the extent authorized by City Council, public meetings will be conducted remotely and open to the public if the meetings cannot be conducted with in-person appearances of Councilmembers and/or the public.

COUNCIL COMMUNICATION

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On March 16, 2020, the State of Colorado issued a public health order suspending dine-in service at restaurants and bars effective March 17, 2020 at 8:00 a.m. for the next 30 days, among other orders.

As of March 17, 2020, the Colorado Department of Public Health and Environment reported 183 confirmed cases and two deaths, and the numbers have increased since then. One of the confirmed cases is a Thornton resident.

RESOLUTION

A RESOLUTION AUTHORIZING THE CONTINUATION OF THE CITY OF THORNTON'S DECLARATION OF EMERGENCY RELATING TO THE CORONAVIRUS DISEASE 2019 (COVID-19) PANDEMIC.

WHEREAS, on March 11, 2020, Governor Polis signed Executive Order D 2020 003 Declaring a Disaster Emergency Due to the Presence of Coronavirus Disease 2019 in Colorado; and

WHEREAS, on March 13, 2020, the City Manager issued a Declaration of Emergency in response to the COVID-19 pandemic (Declaration), a copy of which is attached hereto; and

WHEREAS, the Declaration activated the response and recovery aspects of all applicable local and interjurisdictional disaster emergency plans and authorizes the furnishing of aid and assistance under those plans; and

WHEREAS, Thornton City Code Subsection 38-31(2) and Colorado Revised Statutes (C.R.S.) § 24-33.5-709(1) do not allow a declaration of emergency to continue beyond seven days without City Council approval; and

WHEREAS, the current situation and conditions described in the Declaration continue to constitute a local emergency and have persisted beyond March 20, 2020; and

WHEREAS, the Declaration provides that it may continue beyond the seven day time limit only for as long as City Council may authorize; and

WHEREAS, City Council finds that continuing the effect of the Declaration beyond the seven day limit prescribed by Thornton City Code Subsection 38-31(2) and C.R.S. § 24-33.5-709(1) is necessary to protect public health, safety, and welfare; and

WHEREAS, given the pandemic classification of COVID-19 and its statewide impacts, City Council currently deems it appropriate to continue the Declaration of Emergency until such time as Governor Polis rescinds Executive Order D 2020 003 Declaring a Disaster Emergency due to the Presence of Coronavirus Disease in 2019 in Colorado, or as City Council may determine otherwise by resolution; and

WHEREAS, City Council will continue to carry out its responsibility to regularly receive information on the local emergency relating to COVID-19 and review the need for continuing the Declaration.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF THORNTON, COLORADO, AS FOLLOWS:

1. City Council hereby authorizes the continuation of the Declaration until such time as Governor Polis rescinds Executive Order D 2020 003, unless City Council determines otherwise by resolution.
2. All powers exercised pursuant to the Declaration shall be exercised consistent with the City Charter, City ordinances, and Council policies, and only to the extent reasonably necessary to respond to the local emergency relating to COVID-19.
3. The City Manager shall provide an update to City Council at each regular Council meeting on the need for continuing the Declaration and City Council shall take appropriate action based on whether that need continues to exist.
4. Pursuant to Thornton City Code Subsection 38-31(2) and C.R.S. § 24-33.5-709(1), this resolution shall be promptly disseminated to the public and filed with the City Clerk and the state office of emergency management.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Thornton, Colorado, on _____, 2020.

CITY OF THORNTON, COLORADO

Jan Kulmann, Mayor

ATTEST:

Kristen N. Rosenbaum, City Clerk

PLANNING SESSION COMMUNICATION

Meeting Date: March 31, 2020	Agenda Item:	Agenda Location: N/A	Goal(s):	Legal Review: N/A	<input type="checkbox"/> 1 st Reading <input type="checkbox"/> 2 nd Reading
Subject: City Response to COVID-19					
Recommended by: Kevin S. Woods			Approved by: Kevin S. Woods		Ordinance previously introduced by: _____
Presenter(s): Ryan Doyle, Emergency Manager Randy Nelson, Police Chief Gordie Olson, Fire Chief John Cody, Economic Development Director Jaylin Stotler, Community Connections Manager					

SYNOPSIS:

Staff will provide City Council with an update on the City’s response to the COVID-19 pandemic.

RECOMMENDATION:

This item is for informational purposes only.

BUDGET/STAFF IMPLICATIONS:

None.

ALTERNATIVES:

This item is for informational purposes only.

BACKGROUND (ANALYSIS/NEXT STEPS/HISTORY): (includes previous City Council action)

Incident Timeline

- Reports of novel corona virus Wuhan, China (Dec/Jan)
- 1st Case in the U.S. (Jan 20)
- 1st Case of “Community Spread” in U.S. (Feb 23)
- CDC recommends preparedness action (Feb 25)

"It's not so much a question of if this will happen anymore, but ... when it will happen and how many people in this country will have severe illness." Dr. Nancy Messonnier (CDC)

Incident Timeline

Week of March 3rd

- EOC Preliminary Planning Meeting
 - Continuity of Essential Services
 - Remote work and Sick / Leave Policies
 - Employee Health and Safety
 - Information Management
- Coordination w/ TCHD, State, and Adams Co.
- North Suburban Hospital Tabletop Exercise
- 1st Case of COVID19 in Colorado (Mar 5)

Incident Timeline

Week of March 9th

- Citywide PIO Meeting
- SLT Response Planning Meeting
- State Emergency Declaration (Mar 10)
- Adams Co. Emergency Declaration (Mar 11)
- SLT Preparedness Briefing (Mar 13)
 - City of Thornton Emergency Declaration
 - Last day for public access to city buildings
 - Remote work for at-risk and non-essential staff

Incident Timeline

Week of March 16th

- Daily - Core Team & SLT Briefings
 - Tiered drawdown of Dept. staff
 - Maintain essential services
 - Social distancing, alternate work schedules, and work from home
- State Public Health Orders
 - Suspend dine-in at bars and restaurants (Mar 17)
 - Added salons, spas, tattoo shops and massage parlors (Mar 20)

Incident Timeline

Week of March 23rd

- Daily - Core Team & SLT Briefings
 - Employee and Service Impacts
 - Community support for at-risk populations
 - Planning for mass care and hospital surge
- Tri-County Health and State “Stay at Home” Orders (Mar 25)
 - Decrease community spread
 - Minimize surge, resupply and build capacity
 - Buy time for vaccine development

POLICE

- Priority Calls For Service are approximately 10% lower than March 2019
- Officers are highly visible patrolling businesses that are closed due to the pandemic and assisting school districts with food distribution for families in need
- Levels of Service are being maintained and community is cooperative with state of emergency guidelines
- Telecommuting has been activated for Detective and Administration Divisions

Thornton Fire Department



Protecting the protectors

- PPE – maintaining an adequate supply with a lot of help
- Health screening at home, work entry, and during 48 hour shift
- Plans for housing, feeding, health monitoring

Community response

- Education working to manage the coming surge
- Prepared for a change in service delivery:
 - Telemedicine, non-transport, alternative destinations
- Working daily with area hospitals on collaborative efforts

Long term preparation

- Prepared for local testing efforts
- Multiple staffing models ready for low-staffing service delivery

Fire Administration – 24/7 efforts

ED Business Assistance Efforts

- Proactive Outreach – Email Broadcast
- Comprehensive Pandemic Resource Guide
- Surveys of Businesses to Determine Their Needs
- Drive By's to Ascertain which Businesses are Closed
- Preparing Recommended Changes to the BIG grant Program
- Enhanced Business Counseling through Mi Casa and SBDC
- Information and Referrals to other Service Providers
- Continuing Levels of Service

Community Outreach

- Community Connections and Active Adult Center Staff
- Resource Promotion & Outreach
 - Online (website, email, social media)
 - Offline (television, phone, flyer distribution)
 - COVID and Shelter-in-Place Flyers dropped off at resident for wider neighborhood distribution on Wednesday, 3/25.
- Community Connections Data
 - Requests for resources (Week 1- 87)
 - Referrals made (Week 1- 159)
 - Website views (Week 1-339, including 37 in Spanish)