

Attention All Residential Roofing Installers

This policy will remain in effect until further notice
And only effective for roof replacements on single family dwellings

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Due to the large volume of roofing inspection requests, the Building Inspection Division is implementing the following policy for roof inspections. Effective Immediately:

Until further notice Mid-Roof inspections will no longer be required.

Required Final Roof inspections:

- If a mid-roof inspection was approved for your project a ladder will not be required for the final inspection.
- Roof access will be required to be provided by the contractor or property owner.
- Ladders must be set and secured per OSHA standards.
- Permission to enter the backyard will be required if the ladder will be set in the backyard of the property.
- If the roof pitch is steeper than six in twelve a drone may be used for the final roof inspection. This may take additional time due to licensing and staffing requirements.
- All final roof inspections requested prior to the date of this policy will be cancelled and must be re-scheduled.
- If the roof is not complete and ready for inspection or access is not provided a \$55.00 re-inspection fee will be assessed.
- If a requested final roof inspection is held over, it will be a priority for the next business day.

Due to the high volume of roofing inspections, contractors may not schedule more than two final roof inspections per day.

We believe this change in procedure will allow our installers to complete their projects in a timely manner, while providing our citizens with a thorough building inspection.

Respectfully,



Bob Gardner,
Building Inspection Supervisor

Cc: All city of Thornton licensed roofing contractors
Building Inspection Division staff