

Plan Review Submittal Requirements

Sales Trailers

1. Temporary Use Permit through the Planning Division.
2. Completed permit application.
3. One (1) site plan that includes the following information: location of trailer on the lot, dimensions to property lines and existing buildings, location of accessible parking space, location of the accessible ramp to the building entrance, location of accessible portable toilets and parking area lighting.
4. One (1) set of plans for decks or accessory structures.
5. One (1) set of floor plans for the trailer indicating the layout and dimensions of the accessible bathroom.
6. All fences and signs shall be by separate permit.