



Thornton Active Adult Center Rental Information

The Active Adult Center has multiple spaces to host a variety of rentals including meetings, group interviews, parties and weddings. We have several amenities such as audio-visual capabilities, a performance stage, mountain views and ample parking.

11181 Colorado Blvd.
Thornton, CO 80233
303-255-7850
goCOT.net/rentals

To begin the room rental process, please complete and submit the *Room Rental Request Form* located at [visit gocot.net/rentals](http://visitgocot.net/rentals) or call 303-255-7850 for assistance.

ROOM RESERVATION DATES

JANUARY-APRIL
Rental window opens on November 1.

MAY-AUGUST
Rental window opens on March 1.

**SEPTEMBER-
DECEMBER**
Rental window opens on July 1.



THORNTON
PARKS, RECREATION &
COMMUNITY PROGRAMS

Reservation Fee

A \$150 security deposit is required by credit card at the time of booking. This deposit is non-refundable if the event is canceled by the renter less than two weeks before the scheduled event, if there is damage to the facility during the rental or if the event goes over the predetermined scheduled time. Deposits will be refunded within five business days if all rental conditions are met.

Rental Hours

Friday
6 p.m. – 12 a.m.
Saturday
8 a.m. – 12 a.m.
Sunday
8 a.m. – 9 p.m.

If you go beyond your predetermined, reserved time, you will be charged an hourly rate for the spaces used.

Alcohol

In order to serve alcohol, a Thornton Alcohol Permit must be submitted 30 days in advance. Consumption of alcohol is only permitted for a maximum of four (4) consecutive hours between the times of noon to 11 p.m. This includes beer, wine and spirituous liquor. Cash bars are not permitted.

Security is required during the serving and consumption of alcohol; one police officer for rentals up to 149 people and two officers for groups of 150+. Thornton will schedule off-duty police officers during the appropriate times for an additional cost.

Warming Kitchen Rental Fees

Due to liability reasons, the general public is not permitted to use any of the heating appliances (stoves, ovens, grills, etc.). If your event is being catered this is a great space for them to store supplies, utilize refrigeration and wash dishes. Throwing your own party? Use this space to prep your food, store beverages and wash dishes.

Please see the rental chart on the reverse side of this flyer for a list of fees for the use of the following: refrigerator, freezer, ice machine, counter space and sinks.

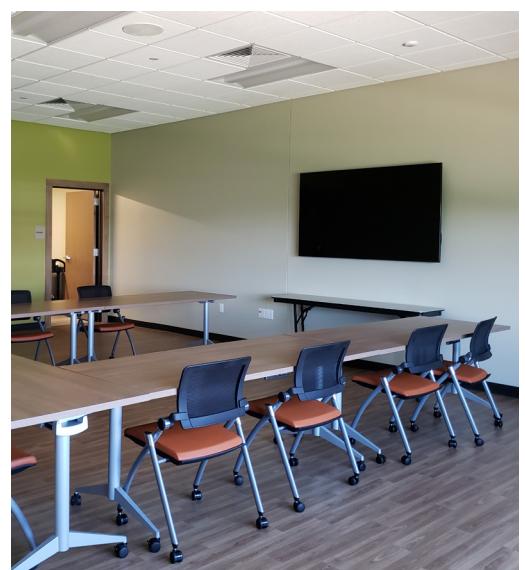
You may bring in sterno pans, hot trays, chafing dishes, etc.

Setup and Cleanup

Tables and chairs will be set up for you by city staff at no additional cost. No decorations may be attached to the walls or the ceilings. Glitter and confetti are not allowed. It is your responsibility to remove trash from the tables and kitchen, as well as decorations and any other supplies you bring in.

Smoking

Smoking is prohibited inside the Active Adult Center and within 100' of any facility entrance.



THORNTON ACTIVE ADULT CENTER

All rental fees include set up of tables and chairs only. All additional set up and clean up is the responsibility of the renter. For options on how we can accommodate your rental capacity, please call 303-255-7850.

AREA TO BE RENTED	RESIDENT NON-PROFIT	RESIDENT	NON- RESIDENT
EVENT HALL: Longs Peak, Mount Blue Sky, Pikes Peak     	\$225/hour	\$230/hour + tax	\$255/hour + tax
Longs Peak     	\$70/hour	\$75/hour + tax	\$85/hour + tax
Mount Blue Sky    	\$70/hour	\$75/hour + tax	\$85/hour + tax
Pikes Peak    	\$70/hour	\$75/hour + tax	\$85/hour + tax
Falcon (Platform) Classroom  	\$45/hour	\$50/hour + tax	\$60/hour + tax
Hawk Classroom   	\$45/hour	\$50/hour + tax	\$60/hour + tax
Robin Classroom  	\$45/hour	\$50/hour + tax	\$60/hour + tax
Warming Kitchen <i>In conjunction with event rental only.</i>	0-4 hrs. \$120 4-8 hrs. \$240	0-4 hrs. \$125+tax 4-8 hrs. \$250+ tax	0-4 hrs. \$125+tax 4-8 hrs. \$250+ tax

 Alcohol allowed in these areas with permit and \$150 damage deposit.

 Tables and chairs available at no additional charge; exact number MUST be indicated with reservation.

 Subject to reservation deposit cancellation charge of \$150.

 Stage available.

 Smart TV with connection capabilities.

 Projector and large screen.

Coffee Pots	\$25/day (Must be reserved in advance; subject to availability.)
Microphone System	\$10/day (Must be reserved in advance; subject to availability.)
One police officer is required for rentals with alcohol, up to 149 people (2-hour minimum, 4-hour maximum.) Two officers are required for groups of 150+.	<ul style="list-style-type: none"> Per Officer: \$55/hour – Resident, \$64/hour – Nonresident No alcohol served after 11 p.m., must be out of the facility by midnight.

RENTAL GUIDELINES

Minimum Rental: 2-hours | Maximum Rental: 8-hours

If rental fee totals less than \$150 renter is required to pay for their rental in full.

If rental fee totals more than \$150, renter will need to pay a reservation fee of \$150 and the remaining amount will need to be paid two weeks prior to their rental.

Proof of catering license is required by all renters utilizing a caterer.

[Visit goCOT.net/rentals to submit your rental request.](http://goCOT.net/rentals)