



Civic Center
9500 Civic Center Drive
Thornton, Colorado 80229

Finance
303-538-7400
www.ThorntonCO.gov

Construction Equipment Declarations

Section 26-389(a)(5) of the Thornton Municipal Code requires all contractors that store or use construction equipment in the City to complete a construction equipment declaration form for all equipment with a purchase price of at least \$2,500. A declaration is also required for all leased or rented construction equipment regardless of its value.

This declaration should be completed within 90 days of bringing the equipment into the City. If additional equipment is used on the project or if the equipment is used for longer than originally anticipated, an additional declaration must be submitted at the completion of the project. For projects where the equipment is used for less than 90 days, the declaration must be filed within 10 days of substantial completion of the project.

All construction equipment is subject to use tax. The amount of use tax due depends on how long the equipment is located in the City and how much municipal sales/use tax was previously paid on the equipment. Do not confuse sales and use tax with SMM taxes paid upon registration of equipment.

Please complete the enclosed equipment declaration form for all equipment to be used on your project. If another City's sales or use tax was paid on the equipment declared, please enclose documentation (such as invoices or assessment letters) showing payment of such tax. Upon receipt of the declaration the City will calculate the amount of any tax due and will send an assessment. *If the equipment is voluntarily declared, you will only be responsible for the tax due. If the City discovers use of equipment through an audit of the project, you will be assessed for tax, penalty and interest.*

Subcontractors bringing equipment into the City are also required to complete declaration forms, so please provide all of your subcontractors with copies of this form. Additional forms can be obtained from the City Sales Tax Division.

If you have any questions, please call the City Sales Tax Division at 303-538-7400.



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CONSTRUCTION EQUIPMENT DECLARATION FOR PRORATION OF MUNICIPAL USE TAX
In accordance with Section 26-389.(a)(5) of the Thornton Municipal Code

ATTN: FINANCIAL SERVICES DIVISION
PHONE: 303-538-7594 FAX: 303-538-7584

PROJECT NAME: _____
PROJECT ADDRESS: _____
CONTRACTOR NAME: _____
CONTRACTOR EMAIL: _____
CONTRACTOR ADDRESS: _____

	Type & Description of Equipment COSTING \$2,500 OR MORE ONLY	Leased or Rented (X)	Serial Number	Date of Purchase	Purchase Price	Municipal Tax Paid- (Attach Invoice)
1						
2						
3						
4						
5						

ADDITIONAL SPACE AVAILABLE ON BACK OF FORM OR ATTACH ADDITIONAL SHEETS AS NEEDED.

I DECLARE UNDER THE PENALTIES OF PERJURY THAT THE ITEMS OF CONSTRUCTION EQUIPMENT LISTED ABOVE (WILL BE/WERE) BROUGHT INTO THE CITY OF THORNTON FOR USE ON THE ABOVE REFERENCE PROJECT:

FOR A DURATION OF _____ DAYS
FROM _____ TO _____ (Give Dates)

SIGNATURE DATE

PRINT NAME TITLE PHONE

(FOR FINANCE DEPARTMENT USE ONLY)

Date Form Received _____ Tax Due \$ _____ Date Paid _____