



# City of Thornton

Colorado Chapter of the International Code Council

## Procedure for Contemporaneous Reviews of Electrical and Plumbing Licenses

**This guide is the result of HB19-1086 (Plumbing) and SB19-156 (Electrical).**

This guide sets forth standard procedures for conducting contemporaneous reviews to ensure consistent, timely and efficient enforcement of Colorado's electrical and plumbing licensure and apprenticeship requirements.

Electricians and plumbers must register prior to applying for a permit to perform work. State-issued license credentials shall be provided from all electricians and plumbers during the Registration process and, based on availability, Staff will use DORA's licensing service to review such credentials. If an applicant fails to provide State-issued credentials, or if a review reveals the credentials provided to be inactive, Staff shall discontinue Registration until the applicant resolves the discrepancy.

All permits shall require that any change of State-issued credentials for an active permit, a contractor registration, or master contractor be reported in writing by the permittee. Staff will conduct a review of the existing permit and nature of the change of credentials to determine further action on the permit, if necessary.

Inspectors may conduct full or partial contemporaneous reviews of the electricians, plumbers and apprentices working at a job site at their discretion, based on their familiarity with the installers and any other relevant factors. These reviews may be conducted at any time, at any job where plumbing and electrical work is being conducted, the frequency of which shall be based on staff availability, with an emphasis on large multifamily and commercial jobsites.

If a contemporaneous review reveals any non-compliance with Colorado's electrical and plumbing licensure or apprenticeship requirements, the inspector who performed the review shall promptly notify his or her immediate supervisor. Staff will consider the nature and severity of the violation and determine whether to file a complaint with the State electrical and plumbing boards per C.R.S. Title 12, Article 115 (Electricians) or C.R.S. Title 12, Article 155 (Plumbers).

This document was developed by the Colorado Chapter of the International Code Council as a basic procedural guide required by Colorado Revised Statutes Title 12 Articles 115 and 155. It is not intended to cover all circumstances. Check with your attorney.

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