



**City of Thornton**  
**Roadside Memorial Sign Program**

The City of Thornton has developed the Roadside Memorial Sign Program to memorialize individuals who have died in crashes on City-owned roadways. This program allows families and friends to honor their loved ones safely while also providing messaging to encourage safe driving.

**Roadside Memorial Sign Eligibility**

The City of Thornton will allow immediate family members of the victim(s) of fatal crashes, or in the absence of any immediate family members, close friends of the victim(s) of fatal crashes, to apply for installation of a roadside memorial sign near the location of the crash. For the purpose of this program, an immediate family member shall mean: a husband, wife, domestic partner, daughter, son, father, mother, brother, sister, father-in-law, mother-in-law, brother-in-law, sister-in-law, grandparent, grandparent-in-law, step-parent, step-child, son-in-law, daughter-in-law, grandchild, half-brother, half-sister, step-brother, step-sister, ancestor or descendant, by blood or marriage, and all relationships listed above as they relate to a domestic partner.

To be eligible for the installation of a roadside memorial sign, the following criteria must be met:

- The crash must have occurred within one (1) year of the date of application;
- The crash must have occurred on a City of Thornton owned roadway;
- The crash must have resulted in a human fatality;
- Only one memorial sign may be installed per crash, regardless of the number of fatalities. If the crash resulted in multiple fatalities, a larger sign may be used if necessary, to fit all of the names of the deceased;
- There is no written opposition to the installation of a roadside memorial sign from any family member of the victim(s);
- Victim(s) of the crash were not involved in unlawful activity at the time of the crash.

**Memorial Sign Design, Installation, Maintenance and Removal**

Memorial signs must be purchased by the applicant and delivered to the City of Thornton Infrastructure Maintenance Center 12450 Washington St Thornton CO 80241 for installation. The applicant must submit a sample of the memorial sign layout and design to the City of Thornton for approval prior to sign fabrication. The memorial sign will remain in place for a period of two (2) years from the date of installation. Maintenance of the sign will be the responsibility of the applicant during the posting period. At the conclusion of the posting period, the sign will be removed by the City of Thornton and returned to the applicant. Memorial signs not picked up after ninety (90) days from the date of the sign removal will be discarded. There is no fee to the applicant associated with the installation or removal of the memorial sign. The City of Thornton will make every effort to install the sign at the approximate location of the crash site; however, the specific location of the memorial sign shall be at the sole discretion of the City.

\*Please refer to **Resolution C.D. No. 2011-080** for complete program details.

**CITY OF THORNTON  
ROADSIDE MEMORIAL SIGN APPLICATION**

Name of Applicant:		Phone Number:	Email Address:	
Mailing Address:			City:	State:
Zip Code:				
Alternate Contact:		Phone Number:	Email Address:	
Date of Crash:	Location of Crash:			
Investigating Law Enforcement Agency:			Crash Report Number (if known):	
Victim's Name(s) (as they appear on the crash report):				
1.				
2.				
3.				
Roadside Memorial Sign Message (please choose one):				
<input type="checkbox"/> PLEASE DRIVE SAFELY (for any fatalities) <input type="checkbox"/> PLEASE RIDE SAFELY (for motorcycle/bicycle fatalities) <input type="checkbox"/> PLEASE BUCKLE UP (for fatalities where victim was not wearing a seat belt) <input type="checkbox"/> DON'T DRINK AND DRIVE (for alcohol/drug related fatalities)				
I certify that I am a family member or have authorization from the family members of the deceased to apply for a memorial sign on their behalf. To the best of my knowledge, no relative of the deceased will object to the placement of the memorial sign. I understand that if the City of Thornton receives written opposition to the installation of the memorial sign, no sign will be erected or the sign will be removed if already installed. The memorial sign will remain in place for a period of two (2) years from the date of installation. Memorial signs not picked up after ninety (90) days from the date of the sign removal, will be discarded. The applicant is responsible for purchasing the memorial sign and submitting a sample of the memorial sign layout and design to the City of Thornton prior to sign fabrication.				
Applicant relationship to the victim:			Date:	
			Applicant Signature:	
<b>CITY OF THORNTON APPROVALS ONLY</b>				
Application Reviewer:			Application Approve/Deny (circle one):	
			Approve                      Deny	
Reason for denial (if necessary):				
Memorial Sign Installation Date:			Memorial Sign Removal Date:	

\*Applications may be emailed to: [TrafficEngineering@thorntonco.gov](mailto:TrafficEngineering@thorntonco.gov) or mailed to

**City of Thornton Traffic Engineering Division 12450 Washington St Thornton CO, 80241**

### Memorial Sign Example:



- Signs are to be constructed of flat aluminum with a minimum thickness of 0.080 inches.
- Signs shall have a blue retroreflective background, retroreflective white lettering and a retroreflective white border.
- In the case of multiple fatalities, the sign height may be increased from 36-inches to 48-inches to fit the additional names.