



# Multipurpose & Party Room Rental Information

The Multipurpose Room is a large meeting/activity room with a warming kitchen, performance platform, a patio with benches and the capability of being divided into four smaller private rooms.

13495 Holly St.  
Thornton, CO 80602  
720-977-5700  
gocot.net/rentals

To begin the room rental process, please complete and submit the *Room Rental Request Form* located at visit [gocot.net/rentals](http://gocot.net/rentals) or call 720-977-5700 for assistance.

## ROOM RESERVATION DATES

### JANUARY-APRIL

*Renting window opens on November 1.*

### MAY-AUGUST

*Renting window opens on March 1.*

### SEPTEMBER-DECEMBER

*Renting window opens on July 1.*

## Reservation Fee

A \$150 deposit is required to reserve the room. This deposit will be applied towards the remaining balance of the rental, which must be paid in full two weeks prior to the event.

## Rental Hours

Monday – Friday  
5 a.m. – 9 p.m.

Saturday & Sunday  
8 a.m. – 6 p.m.

After-hours rentals are available. Premiums will apply.

## Alcohol

In order to serve alcohol, a Thornton Alcohol Permit must be submitted 30 days in advance. A \$150 damage deposit is also required. Consumption of alcohol is only permitted for a maximum of four (4) consecutive hours between the times of noon to 11 p.m. This includes beer, wine and spirituous liquor. Cash bars are not permitted.

Security is required during the serving and consumption of alcohol. (One police officer for rentals up to 149 people and two officers for groups of 150+.) Thornton will schedule off-duty police officers during the appropriate times for an additional cost.

## Rental Equipment

The Trail Winds Recreation Center has several items available for rent to help assist you with your party or event. Please see the rental chart on the reverse side of this flyer for more information.

## Setup and Cleanup

Tables and chairs will be setup for you by city staff at no additional cost. No decorations may be attached to the walls. You may tape or hang decorations to the tables, chairs and windows. Any damage could result in loss of deposit. It is your responsibility to remove trash from the tables and kitchen, decorations and any other supplies you bring in.

## Kitchen Rental

There are no fees or charges for the use of the following: refrigerator, freezer, ice machine, counter space, sinks and a warming kitchen. You may bring in sternal pans, hot trays, chafing dishes, etc.

## Smoking

Smoking is prohibited inside the Trail Winds Recreation Center and within 100' of any facility entrance.



**THORNTON**  
PARKS, RECREATION & COMMUNITY PROGRAMS



# TRAIL WINDS RECREATION CENTER

All rental fees include set-up of tables and chairs only. All additional set-up and clean-up is the responsibility of the renter. Capacities will vary according to room set-ups. Each room is equipped with a small kitchenette.

AREA TO BE RENTED	RESIDENT NON-PROFIT	RESIDENT	NON-RESIDENT	AFTER HOURS PREMIUM
Aspen/Birch/Cottonwood Rooms <i>Performance Platform is an additional fee.</i> 🍴 🍺 TC \$	\$99/hour no refreshments	\$107/hour + tax no refreshments	\$122/hour + tax no refreshments	\$155R/hour + tax \$180NR/hour + tax
	\$120/hour refreshments	\$130/hour + tax refreshments	\$150/hour + tax refreshments	
Aspen Room 🍴 🍺 TC \$	\$35/hour no refreshments	\$37.50/hour + tax no refreshments	\$43/hour + tax no refreshments	\$60R/hour + tax \$70NR/hour + tax
	\$46/hour refreshments	\$50/hour + tax refreshments	\$58/hour + tax refreshments	
Birch Room 🍴 🍺 TC \$	\$35/hour no refreshments	\$37.50/hour + tax no refreshments	\$43/hour + tax no refreshments	\$60R/hour + tax \$70NR/hour + tax
	\$46/hour refreshments	\$50/hour + tax refreshments	\$58/hour + tax refreshments	
Cottonwood Room 🍴 🍺 TC \$	\$35/hour no refreshments	\$37.50/hour + tax no refreshments	\$43/hour + tax no refreshments	\$60R/hour + tax \$70NR/hour + tax
	\$46/hour refreshments	\$50/hour + tax refreshments	\$58/hour + tax refreshments	
Performance Platform 🍴 🍺 TC \$ 🎤	\$35/hour no refreshments	\$37.50/hour + tax no refreshments	\$43/hour + tax no refreshments	\$60R/hour + tax \$70NR/hour + tax
	\$46/hour refreshments	\$50/hour + tax refreshments	\$58/hour + tax refreshments	
Gymnasium, all courts (wood floor) \$		NOT AVAILABLE	NOT AVAILABLE	\$76R/hour \$79NR/hour
Gymnasium, one court (wood floor)		NOT AVAILABLE	NOT AVAILABLE	\$32R/hour \$36NR/hour
After Hours Swimming Pool Rental \$		\$200/hour + tax (0-50) \$300/hour + tax (51-100) \$400/hour + tax (101-200)	\$240/hour + tax (0-50) \$360/hour + tax (51-100) \$480/hour + tax (101-200)	

BIRTHDAY PARTY ROOM RENTALS	
For the safety of our patrons, our 30 person capacity will be strictly enforced!	
Rental Fees	30 Person Room Capacity
Room Rental Fee (1.5 hours)	\$100R/\$150NR + tax
Swimming Group Fee	\$100 group flat rate

TV/DVD, Lectern/Podium, Microphone	\$12/day Must be reserved in advance.
Media Projector or Portable Amplified Sound System	\$50/day Must be reserved in advance.
Beer Cooler Usage	\$30/day
RENTALS SERVING ALCOHOL Up to 149 people = One police officer 150+ people = Two police officers (2-hour min., 4-hour max.)	\$55R/\$64NR <i>per officer, per hour</i> No alcohol served after 11 p.m., must be out of the facility by midnight.
Coffee Pot	\$25/day

- 🍴 Warming Kitchen
- 🍺 Alcohol with permit and \$150 damage deposit.
- TC Tables and chairs available at no additional charge. Exact number MUST be indicated with reservation.
- \$ Subject to reservation deposit cancellation charge of \$150.
- 🎤 Performance Platform