



REGISTRATION PROCEDURE

EARLY PRESCHOOL | 3 YEAR OLDS

Parents/guardians need to complete a request online indicating the Early Preschool class(es) they are interested in and their choice of time(s).

Once requests have been reviewed and students have been placed, we send out acceptance letters stating what class your youth is placed in by email in May. Parents/guardians then pay a non-refundable \$45 registration fee, due on or before June 1. Paying the registration fee reserves the youth's spot in the program for the school year. Failure to pay the \$45 fee by June 5 results in losing the spot for the school year. Parents/guardians then pay the non-refundable May tuition deposit by August 1. Failure to pay the deposit by August 5 results in losing the spot for the school year.

If registering during the school year, the deposit and registration fee are charged at the time of registration. Parents/guardians may come to Trail Winds Recreation Center, Carpenter Recreation Center or Thornton Community Center or call the registration line at 720-977-5901 to register and make the payment.

Registration paperwork must be completed and reviewed before families can start.

KINDER READINESS/UNIVERSAL PRESCHOOL 4 YEAR OLDS

All 4-year-olds will qualify for 15 hours of free preschool a week in the year before they start kindergarten. Youth must turn four by October 1. Families must complete the initial registration process through the state portal to match with the City of Thornton Preschool Program. We will work with families to complete our internal registration process once they are matched with our program.

Information and application for Universal Preschool Colorado (UPK), including frequently asked questions and family login, <https://cdec.colorado.gov/colorado-universal-preschool>.

BIRTHDAYS Birthday celebrations are not associated with food. Each youth is celebrated during the class time on or closest to his/her actual birthday with the birthday song and a special gift to take home. Summer birthdays are celebrated in the last week of the school year. Snacks brought in for birthdays are graciously turned away.

PRESCHOOL CLASS GUIDELINES

Youth must be the appropriate age by the start of the session.

Early Preschool is designed for youth who miss the kindergarten cut-off and will attend preschool again next year. Social skills through play are emphasized. The routine of the classroom, shapes, colors, numbers and alphabet are introduced. The class also introduces sight words, letter sounds, sentence structure, and projects and activities aligned with the Early Learning and Development Guidelines (ELDG).

2, 3 and 5-day Early Preschool	3-4 year olds Minimum: 5 Maximum: 20 with two-three staff members
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Kinder Readiness is designed for youth who are entering kindergarten next school year. In addition to classroom routine and social skills through play, it goes into depth with sight words, letter sounds and sentence structure, skills practice (like cutting and gluing), and projects and activities aligned with the ELDG.

5-day Kinder Readiness	4-5 years Minimum: 5 Maximum: 24 with two-three staff members
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SELF-PAY TUITION A \$15 LATE FEE IS ASSESSED FOR ANY PAYMENT RECEIVED AFTER THE FIFTH OF THE MONTH.

IF PAYMENTS ARE TWO WEEKS PAST DUE AND/OR HABITUALLY LATE, YOU MAY FORFEIT YOUR YOUTH'S SPACE FOR THE REMAINDER OF THE SCHOOL YEAR.

- **Registration Fee** \$45 registration fee due June 1 (or the first day of enrollment if enrolling during the year). This is a one-time fee and is in addition to the cost of the program.
- **Deposit** is used to hold a participant's spot in a program. It is charged at the time of registration and is considered part of the cost of the program per participant, per program session (i.e. the entire school year). May's tuition is due August 1. If your youth remains registered through the end of the

school-year (May), your deposit will be applied to May's tuition. If you cancel out of the program at any time after paying, your deposit becomes non-refundable.

- **Payment** can be made in full or on a monthly basis for the entire school year, September-April, with May's payment made as a non-refundable deposit. All remaining payments are due on or before the fifth of each month. For example: October payment is due on or before October 3. You have the option to participate in the automatic credit card process or pay in person. However, we strongly encourage the automatic credit card process to avoid late fees and save our time to focus on the youth and our program rather than collecting tuition.

FIELD TRIPS The City of Thornton Preschool Program does not take any field trips, except walking trips around and within the perimeter of the Trail Winds Recreation Center and fields or the Carpenter Recreation Center and fields.

TRANSPORTATION POLICY The City of Thornton Preschool Program does not need any transportation. Class remains in or around the recreation and community centers, as detailed in the previous section.

CHILD ASSESSMENTS AND CONFERENCES Developmentally appropriate child assessments aligned with Colorado's Early Learning Development Guidelines (ELDG) are conducted and parent teacher conferences are offered twice a year- over winter break and the week after classes finish for the year. The results from these assessments are used to individualize curriculum and guide lesson planning.

CITY OF THORNTON PRESCHOOL PROGRAM

MONKEYS EARLY PRESCHOOL CLASS | Children must be three years old.

5-Day Option	Monday-Friday 8:30-11 a.m.	\$369R / \$443NR	Carpenter Recreation Center
3-Day Option	Monday/Wednesday/Friday 8:30-11 a.m.	\$222R / \$266NR	Carpenter Recreation Center
2-Day Option	Tuesday/Thursday 8:30-11 a.m.	\$147R / \$176NR	Carpenter Recreation Center

KINDER READINESS/UNIVERSAL PRESCHOOL CLASS To qualify, children must be four years old by October 1, 2023.

Birds Kinder Readiness Class	Monday-Friday 8:30-11:30 a.m.	FREE	Trail Winds Recreation Center
Sunshines Kinder Readiness Class	Monday-Friday 12-3 p.m.	FREE	Trail Winds Recreation Center
Dinos Kinder Readiness Class	Monday-Friday 11:30 a.m.-3 p.m.	FREE	Carpenter Recreation Center



PRESCHOOL SKILLS LIST

Preschool Parents:

We work hard to prepare the youth for kindergarten. You can help by working on the following skills with your youth at home:

- Three finger grasp on writing/coloring tools (it may help to use a broken crayon to help your youth get the hand pointed down, then progress into regular sized items)
- NAMES: spelling of first and last, writing with only the first letter capitalized and the rest lower case
- Phone number to call in an emergency
- SELF-HELP SKILLS: throwing trash away, putting on and zipping/buttoning their own jackets, opening packages, pouring, etc.
- CUTTING: holding their scissors, opening and shutting, holding and turning the paper with their other hand, follow lines to cut
- GLUING: using an appropriate amount for the item
- TAKING TURNS: different than sharing- letting the person know when they are finished
- MANNERS: please, thank you, excuse me, etc.
- Identify the 26 capital letters in random order by sight
- Identify the 26 lowercase letters in random order by sight
- Associate each letter with its sound(s)
- Listen to a story and answer questions about it and retell its sequence (what happened first, next, last; youth use the pictures to predict; etc.)
- Recognize rhyming words
- Count to 50
- Count backwards from 10
- Identify numerals 0-10 in random order by sight
- Order numerals 0-10
- Identify shapes (see list on next page)
- Recognize punctuation marks (. , ? !)
- Identify sight words (see list on next page)
- Recognize sentence structure: capital letters at the start of sentences, punctuation marks at the end of sentences
- Using their words in a sentence to ask for things and express themselves
- Identify feelings and emotions (see list on next page): discuss emotions as you and your youth feel them
- Identify colors (see list on next page)
- Practice higher order thinking (ask your youth how and why questions)

Please see your youth's teacher with questions about any of these skills, what they mean, tips, ideas, or suggestions. We appreciate your help!

PRESCHOOL SIGHT WORDS, SHAPES, COLORS, FEELINGS AND EMOTIONS
SIGHT WORDS

no	a	go	is	on
it	can	in	to	me
up	an	you	am	the
and	we	my	he	like
do	at	see	get	I
of	big	are	look	was
she	went	yes	said	one

SHAPES

oval	square	pentagon
star	rectangle	hexagon
heart	octagon	triangle
circle	half-circle	crescent
plus	diamond	raindrop

COLORS

white	pink	yellow
gold	silver	orange
brown	red	black
turquoise	green	aqua
purple	tan	gray
magenta	blue	bronze

FEELINGS AND EMOTIONS

Afraid	Jealous
Aggravated	Joyful
Alone	Lazy
Angry	Lonely
Annoyed	Loved
Ashamed	Mad
Bitter	Mean
Bored	Miserable
Brave	Nervous
Calm	Pain
Cheerful	Panicked
Cold	Peaceful
Confused	Proud
Contempt	Puzzled
Critical	Relaxed
Cross	Regretful
Defiant	Sad
Depressed	Satisfied
Disappointed	Scared
Disgusted/Yuck	Selfish
Eager	Shocked
Embarrassed	Shy
Excited	Silly
Friendly	Smug
Frustrated	Sorry
Furious	Stunned
Grieving	Surprised
Grouchy	Terrified
Grumpy	Thoughtful
Guilty	Tired
Happy	Unsure
Hateful	Vain
Hopeful	Worried
Hurt	Yum