



ENRICHMENT CANCELLATION/REFUND POLICY

Enrichment class instructors are contracted by Thornton staff so in order to be eligible for a refund, all class cancellations need to be made at least 48 hours prior to the start of class. There will be a cancellation fee of \$5 or 10% whichever is greater assessed on each cancelled class.

Refunds by check will be made payable to the head of household, mailed to the address on record unless otherwise directed and take approximately two weeks to process. Credit card refunds are issued back to the card that was used for the original purchase and are processed as soon as the refund form is authorized. Amount refunded may be prorated based on the reason for the refund and/or attendance.

All refunds are subject to the approval of the program coordinator.



THORNTON
PARKS, RECREATION & COMMUNITY PROGRAMS



City of
Thornton