

2024 FOOD VENDOR GUIDELINES

Thorntonfest

Saturday, June 1 • 10 a.m. - 5 p.m.
Carpenter Park Fields
108th Avenue and Colorado Boulevard

Thorntonfest is a one-day community celebration that typically draws a large family audience of more than 50,000 festival goers each year. This event features arts and crafts, business and non-profit exhibitors, a car show, children's inflatables, Paw Fest for all the animal lovers, along with a great selection of food, entertainment and much more!

The majority of the selected food vendors will be placed in the Main Food Court in the Marketplace.

Event Set-up

Event set-up will begin on Friday, May 31 at 12 p.m.

Fourth of July

Thursday, July 4 • 12-10 p.m.
Carpenter Park Fields
108th Avenue and Colorado Boulevard

Thornton's Fourth of July celebration is truly second-to-none. This celebration annually incorporates a patriotic program, along with City of Thornton's color guard, skydivers, musical entertainment and much more! As the crowd begins to gather mid-day it's easy to see that what began as a small group of patriots quickly becomes an endless sea of blankets, waiting in anticipation for one of the areas' best fireworks displays!

Event Set-up

Event set-up will begin on Thursday, July 4 at 8 a.m.



Thornton Barrel & Beer Festival

Saturday, August 24 • 2-7 p.m.
Carpenter Park Pavilions
3498 E. 112th Ave.

The Thornton Barrel & Beer Festival is a one-day, adults-only event in its second year featuring Colorado breweries, distilleries and wineries along with a great selection of food and entertainment!

Event Set-up

Event set-up will begin on Saturday, August 24 at 10 a.m.

Harvest Fest

Saturday, October 5 • 10 a.m. - 5 p.m.
Community Park
York Street & Thornton Parkway

Harvest Fest is a popular one-day fall event that will feature a children's carnival area, business exhibitors, craft fair, entertainment stages and a food court. This event typically draws 8,000-9,000 attendees.

Event Set-up

Event set-up will begin on Friday, October 4 at 12 p.m.

WinterFest

Friday, December 13 • 6:30-9 p.m.
Saturday, December 14 • 10 a.m.-9 p.m.
Sunday, Decemer 15 • 5-9 p.m.
Carpenter Park Fields
108th Avenue and Colorado Boulevard

WinterFest is a 3-day outdoor event that revolves around a miniature "Santa's Village" that features a large ice skating pond, holiday bazaar, four fire pits, visits with Santa and the Elves, miniature buildings, more than 400 live trees and thousands of holiday lights. This event annually draws more than 20,000 attendees. A food court where they can find snacks, a hot drink or lunch, is critical to the success of this event.

Event Set-up

Event set-up will begin on Friday, December 13 at 10 a.m.

Application Procedure

Thornton event Food Courts are open to food vendors with quality products. **We require a copy of your your Retail Food Establishment License and menu(s) for each event. Both must accompany the completed application and signed release.** Staff will review licenses and menus along with the sales tax payment history of each individual vendor prior to making vendor selections. If you are not selected, a full refund of fees paid will be issued.

Adams County Health Department

As is the case with any city of Thornton event, the Adams County Health Department's rules and regulations will be enforced. A copy of the Health Department's rules and an application for the Adams County Health Permit will be sent to each participating vendor upon the acceptance of their application.

If your food booth/business is subject to an inspection by Adams County Health Department at any city of Thornton special event or festival, you will be responsible for any and all costs incurred by this inspection.

Please contact Adams County Health Department for their requirements for a Mobile Food Establishment License.



Fire Department Guidelines

Thornton Fire Department will need to conduct an inspection of your mobile unit prior to your event. If you have been inspected this year and received your permit certificate you do not need to be inspected again. Inspections take place on Wednesdays and Fridays, 9 a.m.-12 p.m. at Thornton City Hall. Please call Fire Prevention at 303-538-7007 to make your appointment.

A full checklist can be found at <https://www.thorntonco.gov/public-safety/fire-department/Pages/Food-Trucks.aspx>

Mandatory Vendor Meeting

A Mandatory Vendor Meeting may be scheduled with Adams County Health Department officials. All selected food vendors participating in city of Thornton events are required to attend. If scheduled, meeting date, time and location will be sent to all accepted vendors closer to the date of the event.

Beverage Restrictions

All food vendors are allowed to sell beverages. **However, food vendors who sell food will not be allowed to advertise fresh lemonade or sell snow cones.** We will be accepting a limited number of Specialty Beverage vendors who will be allowed to advertise and sell, fresh lemonade, snow cones, smoothies and the like. Specialty food items that **also may be restricted** could include: kettle corn, ice cream and nuts.

Provide a Menu

All food vendors must submit a proposed menu with pricing along with their completed application. If a food vendor is participating in multiple events, this menu will be used at each event to minimize menu duplications between vendors.

All submitted menus are subject to the approval of festival staff. You may be asked to remove items from your menu in order to participate.

Electricity

You will only be provided with the electricity that you request and pay for on your application. If your trailer/truck requires a 208VAC 50 amp service, what type of connector is currently installed? You will be asked to provide a photo of your plug upon acceptance. **If your plugs or connectors are not up to code or in a safe working order, the electricians may deny service.**

Sales Tax

As a participating food vendor, you will be issued a Thornton Temporary Event License prior to the event. You are responsible for having a Colorado Tax ID Number and it must be written on the back of this application along with your signature. For State Sales Tax License information please call, 303-238-7378 and for city of Thornton sales tax questions, please contact Deb Andersen at 303-538-7227.

Contact Information

Grant Reynolds is the Food Vendor contact. If you have questions pertaining to any event or any of the regulations, please contact Grant Monday-Friday at 720-977-5701

Fee Schedule

All fees are paid for each event at the time of application.

Cancellation/Refund Policy

If your application is not accepted, you will be issued a full refund. No refunds will be given due to inclement weather.